

Wingerworth Parish Council

Clerk: Charlotte Taylor  
42 Hawksley Avenue  
Chesterfield S40 4TN



WINGERWORTH  
PARISH COUNCIL

6 January 2023

Dear Councillor

**Notice of meeting of the Meeting of the Parish Council on Thursday 12 January 2023 – 7:15pm at Wingerworth Parish Hall.**

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting with the reasons for tendering your apologies, so that I am able to record your apologies.

Yours faithfully

Charlotte Taylor

A handwritten signature in black ink that reads 'Charlotte Taylor'.

Clerk to the Council

## **Agenda – Meeting of the Council on Thursday 12 January 2023 at 7:15pm**

### **1. Apologies for absence**

To receive apologies for absence.

### **2. Declaration of interests**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

### **3. Confirmation of previous minutes**

To confirm the Minutes of the Parish Council Meeting held on Thursday 8 December 2022 as a correct record.

### **4. Variation of order of business**

To receive any requests for a variation to the order of business.

### **5. Public forum**

A period of not more than ten minutes will be made available for any matters raised by members of the public to be presented by the Clerk and Members of the Council to comment on any matter.

### **6. Clerk's Report - Items for Information; enclosed**

6.1 Council Meeting Action Plan

6.2 Staffing Update

6.3 Precept Request – update and 2023-24 Tax Base Figures

### **7. Items for Decision**

#### **7.1 Proposals from the Future Proof Working Group – Pavilion**

The Future Proof Working Group propose that the council commission an architect/designer to look at structural possibilities for the potential of the building. If approved, pass to the Premises and Facilities Committee to brief the architect with the information and feedback compiled.

Proposer- Cllr Collins

Secunder- Cllr Hodgson

#### **7.2 Avenue Washlands Connectivity – Request from Grassmoor Parish Council**

Grassmoor Parish Council are seeking support for plans to improve connectivity to the Avenue Washlands. The Big Local Green and Open Spaces Working Group is involved in a project to make access to the Washlands via the Mill Lane tunnel more safe and accessible, including provision of lighting in the tunnel. Grassmoor fully support this proposal. Support would not involve any financial commitment, but simply agreeing at the appropriate time, to write to the District Council and the County Council to declare your support for the project. Tupton Parish Council have also been contacted to request their support.

R Ackrill

Clerk, Grassmoor, Hasland & Winsick Parish Council

### **7.3 Indoor Bowling Sessions**

Following the delivery of the indoor bowling equipment, the Premises and Facilities Committee recommend that Council approve holding some free sessions to take place on the following dates:

Thursday 19 January 13:30 -15:30

Sunday 29 January 10:00-12:00

If approved the Parish Hall Administrator will co-ordinate promotion and marketing materials, and will gather feedback at the events to inform costings etc for future sessions. The events will be run in conjunction with Wingerworth Bowls Club who will provide bowls and guidance on how to play so the only cost to the Council would be the room hire (4 hours at £20 per hour).

### **7.4 Proposal to hold a Talent Show; Cllr Knyhynyckyj**

### **7.5 Drainage on Deer Park - £5,325; quote enclosed**

### **7.6 NEST Pension Scheme; report enclosed**

### **7.7 Archiving Documents and approval of expenditure of £570; enclosed**

### **7.8 Parish Hall Project Investigation; report enclosed**

## **8. Correspondence received**

8.1 DALC December Newsletter; circulated

## **9. Planning Applications**

Full details of the application can be viewed by following the link below and then inputting the application reference number: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

9.1

**Application No:** NED 22/01153/FL  
**Parish:** Wingerworth Parish  
**Ward:** Tupton Ward  
**Officer:** Aspbury Planning

Proposed storage unit with external storage and secure boundary fencing, (private drainage system), (Affecting Public Right of Way). at Bennett Ferguson Coal North Wingfield Road Grassmoor for Mrs Emma Smith

9.2

**Application No:** NED 22/01157/DISCON  
**Parish:** Wingerworth Parish  
**Ward:** Wingerworth Ward  
**Officer:** Mrs Alice Lockett

Discharge of condition 3 (Archaeological), condition 4 (Landscaping), condition 6 (Sample Lime mortar), condition 7 (Materials) and condition 8 (Boundary Treatment) pursuant to planning application 22/00456/FLH at Cedar End Wingerworth Hall Estate Wingerworth for Mr Stuart Armstrong

9.3

**Application No:** NED 22/01159/FLH  
**Parish:** Wingerworth Parish  
**Ward:** Tupton Ward  
**Officer:** Curtis Rouse

Application for rear extension with one and two storey elements to detached house. at 8 Nottingham Drive Wingerworth Chesterfield for Mr & Mrs G Walker

9.4

**Application No:** NED 22/01169/DISCON  
**Parish:** Wingerworth Parish  
**Ward:** Wingerworth Ward  
**Officer:** Aspbury Planning

Application to discharge condition 4 (external lighting) pursuant of planning permission 20/00103/FL at Parish Rooms New Road Wingerworth for Briddon

9.5

**Application No:** NED 22/01170/FLH  
**Parish:** Wingerworth Parish  
**Ward:** Wingerworth Ward  
**Officer:** Curtis Rouse

Demolishing existing single storey side garage/workshop and replacement with a single storey side extension with accommodation in the loft to match existing ridge height. Include new front dormer with balcony and alteration to front elevation (Affecting the setting of a Listed Building). at 5 Hockley Lane Wingerworth Chesterfield for Mr David Dean

9.6

**Application No:** NED 22/01219/AMEND  
**Parish:** Wingerworth Parish  
**Ward:** Wingerworth Ward  
**Officer:** Mrs Alice Lockett

Non-material amendment of approved application 19/00826/FL for alterations to elevations including slight window alterations, 2no. additional windows to side elevation (obscurely glazed) and amendments to roof lights at 143 Longedge Lane Wingerworth Chesterfield for Mr P Leverton

## **10. Planning Decisions**

10.1

**Application No:** NED22/00986/FLH  
**Parish:** Wingerworth Parish  
**Officer:** Curtis Rouse  
**Responsibility:** Delegated  
**Agent:** Paul Goudge Design

Demolition of existing garage to accommodate proposed erection of a single storey side and rear extension. at 33 Hilltop Road Wingerworth Chesterfield S42 6RX for Mr. And Mrs. Marshall

**CONDITIONALLY APPROVED - 5 December 2022**

## 11. Accounts

To confirm as a correct record payments issued and payments received (these are also available to view on the Members Area of the website).

### Wingerworth Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
291	Subscriptions	02/12/2022		Current Account (14041453)		ICO Registration	Information Commissione	X	35.00		35.00
272	Parish Hall Project	07/12/2022		Current Account (14041453)		Equipment	Viking	X	52.66		52.66
272	IT and Stationery	07/12/2022		Current Account (14041453)		Equipment	Viking	X	31.28		31.28
272	IT and Stationery	07/12/2022		Current Account (14041453)		Equipment	Viking	X	69.54		69.54
272	Parish Hall Project	07/12/2022		Current Account (14041453)		Equipment	Viking	X	82.19		82.19
272	Parish Hall Project	07/12/2022		Current Account (14041453)		Equipment	Viking	X	205.08		205.08
292	Water	07/12/2022		Current Account (14041453)		Water Supply	Water Plus	X	40.61		40.61
293	Water	07/12/2022		Current Account (14041453)		Water Supply	Water Plus	X	65.27		65.27
294	Water	07/12/2022		Current Account (14041453)		Water Supply	Water Plus	X	31.55		31.55
273	Salaries	14/12/2022		Current Account (14041453)		Salaries	NEDDC	X	6,281.16		6,281.16
275	Tennis Courts Facility	14/12/2022		Current Account (14041453)		Equipment	CIA Fire and Security	S	2,400.00	480.00	2,880.00
275	Tennis Courts Facility	14/12/2022		Current Account (14041453)		Equipment	CIA Fire and Security	S	100.00	20.00	120.00
275	Tennis Courts Facility	14/12/2022		Current Account (14041453)		Equipment	CIA Fire and Security	S	156.00	31.20	187.20
274	Parish Hall Project	14/12/2022		Current Account (14041453)		Parish Hall Project	Bolsover District Council	S	700.00	140.00	840.00
285	Adlington Recreation Gro	14/12/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	550.00	110.00	660.00
279	IT (Telephone, Alarm anc	14/12/2022		Current Account (14041453)		Music Licence	PPL PRS Ltd	S	127.05	25.41	152.46
284	Advertising	14/12/2022		Current Account (14041453)		Wings	Heron Publications	S	300.00	60.00	360.00
277	IT and Stationery	14/12/2022		Current Account (14041453)		Office Consumables	Euroffice Ltd	S	42.52	8.50	51.02
287	Events/Activities	14/12/2022		Current Account (14041453)		Community Events	Jacksons The Bakers Lrd	X	55.00		55.00
282	Events/Activities	14/12/2022		Current Account (14041453)		Events	Ashover Brass Band	X	100.00		100.00
288	Deer Park Pavilion	14/12/2022		Current Account (14041453)		Water Supply	Water Plus	X	246.80		246.80
286	Deer Park Recreation Grc	14/12/2022		Current Account (14041453)		Grounds Maintenance	Shed Grounds Maintenanc	S	568.34	113.67	682.01
281	Deer Park Recreation Grc	14/12/2022		Current Account (14041453)		Grounds Maintenance	Shed Grounds Maintenanc	S	267.49	53.50	320.99

276	Grit and Waste Bins	14/12/2022	Current Account (14041453)	Bins	Seton	S	539.97	107.99	647.96
276	Grit and Waste Bins	14/12/2022	Current Account (14041453)	Bins	Seton	S	5.95	1.19	7.14
275	Tennis Courts Facility	14/12/2022	Current Account (14041453)	Equipment	CIA Fire and Security	S			
275	Tennis Courts Facility	14/12/2022	Current Account (14041453)	Equipment	CIA Fire and Security	S			
278	Deer Park Pavilion	14/12/2022	Current Account (14041453)	Equipment	Festive Lights	S	133.28	26.66	159.94
280	Events/Activities	14/12/2022	Current Account (14041453)	Donation	Tuption Food Bank	X	561.00		561.00
283	IT and Stationery	14/12/2022	Current Account (14041453)	Software	Microsoft	S	49.99	10.00	59.99
289	IT (Telephone, Alarm and	15/12/2022	Current Account (14041453)	Telephone	BT Group PLC	S	45.94	9.19	55.13
290	IT (Telephone, Alarm and	15/12/2022	Current Account (14041453)	Telephone	BT Group PLC	S	83.77	8.75	92.52
296	Deer Park Pavilion	15/12/2022	Current Account (14041453)	Electricity	British Gas	L	41.96	2.10	44.06
297	Electricity	15/12/2022	Current Account (14041453)	Electricity	British Gas	L	91.98	4.60	96.58
295	Bowling Green Facility	15/12/2022	Current Account (14041453)	Bowling Green Maintenanc	Mr D Robins	X	450.00		450.00
298	Bank Charges	21/12/2022	Current Account (14041453)	Bank Charges	RBS	X	25.55		25.55
299	External Consultancy	22/12/2022	Current Account (14041453)	HR Services	Personnel Advice & Soluti	S	100.00	20.00	120.00
300	Gas	30/12/2022	Current Account (14041453)	Gas	British Gas	L	271.31	13.55	284.86
<b>Total</b>							<b>14,908.24</b>	<b>1,246.31</b>	<b>16,154.55</b>

**Wingerworth Parish Council**  
**RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
144	Bowling Green	01/12/2022		Current Account (14041453)		Bowling Green Maintenanc	Wingerworth Bowls Club	X	233.33		233.33
145	Parish Hall Lettings	08/12/2022		Current Account (14041453)		Room Hire	NHS / Speech and Langu	S	50.00	10.00	60.00
145	Parish Hall Lettings	08/12/2022		Current Account (14041453)		Room Hire	NHS / Speech and Langu	S	8.33	1.67	10.00
148	Other	13/12/2022		Current Account (14041453)		VAT Return	HMRC	R		83,682.49	83,682.49
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S	35.42	7.08	42.50
141	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Slimming World	S	113.33	22.67	136.00
140	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Parish Hall Lettings	Table Tennis	S	106.25	21.25	127.50
140	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Parish Hall Lettings	Table Tennis	S	177.08	35.42	212.50
140	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Parish Hall Lettings	Table Tennis	S			
140	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Parish Hall Lettings	Table Tennis	S			
140	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Parish Hall Lettings	Table Tennis	S			
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S			
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S			
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S			
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S			
139	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Room Hire	Pilates	S			
142	Parish Hall Lettings	13/12/2022		Current Account (14041453)		Parish Hall Lettings	Community Association	S	21.25	4.25	25.50
138	Adlington Park Developm	13/12/2022		Current Account (14041453)		Adlington S106	NEDDC	X	6,976.67		6,976.67
146	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Derren Walker	S	50.00	10.00	60.00
146	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Derren Walker	S	8.33	1.67	10.00
143	Other	30/12/2022		Deposit Account (10163805)		Bank Interest	RBS	X	233.18		233.18
147	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Slimming World	S	141.67	28.33	170.00
147	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Slimming World	S			
147	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Slimming World	S			
147	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Slimming World	S			
147	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Slimming World	S	8.33	1.67	10.00
146	Parish Hall Lettings	30/12/2022		Current Account (14041453)		Room Hire	Derren Walker	S			
<b>Total</b>									<b>8,340.27</b>	<b>83,861.90</b>	<b>92,202.17</b>

## 12. Budget

To confirm as a correct record, the budget report (this is also available to view on the Members Area of the website).

### Wingerworth Parish Council Net Position by Cost Centre and Code

#### Cost Centre Name

A - Income			Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Budget	Actual	Budget	Actual	Budget
1	Precept		229,000.00	229,000.00			
2	Grants		2,500.00				-2,500.00
3	Parish Hall Lettings		10,287.00	2,744.58			-7,542.42
4	Allotments		721.00	106.00			-615.00
5	Bowling Green		3,190.00	2,099.97			-1,090.03
6	Tennis Courts		1,800.00	2,289.78			489.78
7	Angling		309.00	300.00			-9.00
8	Other		1,000.00	2,359.80			1,359.80
			<b>248,807.00</b>	<b>£238,900.13</b>			<b>-9,906.87</b>

Administration			Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Budget	Actual	Budget	Actual	Budget
9	Salaries				78,405.00	44,456.17	33,948.83
10	Chairs Expenses				400.00	200.00	200.00
11	Election Expenses	1,500.00			500.00		2,000.00
12	IT and Stationery			83.93	2,750.00	2,760.37	73.56
13	Advertising				1,500.00	1,030.00	470.00
14	Subscriptions				1,250.00	1,062.59	187.41
15	Recruitment and Trainin				500.00	350.00	150.00
44	External Consultancy				2,500.00	2,810.00	-310.00
		<b>£1,500.00</b>		<b>£83.93</b>	<b>87,805.00</b>	<b>£52,669.13</b>	<b>36,719.80</b>



Community Engagement		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
40	S137 Grants				2,000.00	649.00	1,351.00
41	Events/Activities				500.00	1,089.52	-589.52
					<b>2,500.00</b>	<b>£1,738.52</b>	<b>761.48</b>

Facilities and Premises		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance	
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget	
27	Adlington Recreation Gr				6,120.00	4,457.50	1,662.50	
28	Chartwell Recreation Gr				6,120.00	3,701.45	2,418.55	
29	Deer Park Recreation C				25,500.00	14,722.69	10,777.31	
30	Allotments				480.00	541.67	-61.67	
31	Other Facilities (inc She				3,000.00	1,647.50	1,352.50	
32	Deer Park Pavilion				5,250.00	1,184.05	4,065.95	
33	Bowling Green Facility		500.00		7,430.00	7,241.54	688.46	
34	Tennis Courts Facility				2,250.00	2,836.00	-586.00	
35	Planting Schemes		1,425.00		7,000.00	5,237.85	3,187.15	
36	Grit and Waste Bins				10,700.00	1,943.68	8,756.32	
37	Bus Shelters				1,000.00	215.00	785.00	
38	Churchyard Maintenance				675.00	1,136.50	-461.50	
39	Footpaths		315.00		1,000.00	793.63	521.37	
					<b>£2,240.00</b>	<b>76,525.00</b>	<b>£45,659.06</b>	<b>33,105.94</b>

Finance		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
16	Audit				700.00	855.00	-155.00
17	Bank Charges					150.99	-150.99
18	Insurance				3,500.00	3,680.90	-180.90
19	Loan Repayments (PWI				43,000.00	23,454.25	19,545.75
					<b>47,200.00</b>	<b>£28,141.14</b>	<b>19,058.86</b>

Parish Hall		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
20	Business Rates				1,600.00		1,600.00
21	Electricity				4,000.00	1,397.94	2,602.06
22	Gas				2,531.00	816.26	1,714.74
23	Water				1,800.00	1,102.89	697.11
24	IT (Telephone, Alarm an				1,500.00	954.38	545.62
25	Cleaning and Waste Co				3,500.00	2,592.01	907.99
26	Repairs				3,000.00	1,013.81	1,986.19
					<b>17,931.00</b>	<b>£7,877.29</b>	<b>10,053.71</b>

Parish Hall Project		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
42	Parish Hall Project	100,000.00		283.36	60,000.00	34,841.52	125,441.84
49	Parish Hall Build Costs		931,673.80	931,673.80	915,940.00	907,523.60	8,416.40
		<b>£100,000.00</b>	<b>931,673.80</b>	<b>£931,957.16</b>	<b>975,940.00</b>	<b>£942,365.12</b>	<b>133,858.24</b>

Projects/Earmarked Reserves		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
43	Drainage						
48	Adlington Park Developr			46,139.68		43,101.68	3,038.00
50	Capital Acquisition (Dee						
51	Facilities & Premises Cr						
				<b>£46,139.68</b>		<b>£43,101.68</b>	<b>3,038.00</b>

Year End Adjustments		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
45	Creditors					21,161.40	-21,161.40
46	Debtors			388.00			388.00
47	Accruals						
				<b>£388.00</b>		<b>£21,161.40</b>	<b>-20,773.40</b>

<b>NET TOTAL</b>		<b>£101,500.00</b>	<b>1,180,480.80</b>	<b>£1,219,708.90</b>	<b>1,207,901.00</b>	<b>£1,142,713.34</b>	<b>205,915.76</b>
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### 13. Bank Reconciliation

To confirm as a correct record, the bank reconciliation detailing account balances, and any outstanding receipts. The reconciliation and bank statements shall be signed by the Chair of the Council.

## Wingerworth Parish Council

Prepared by:

Date:

*Name and Role (Clerk/RFO etc)*

Approved by:

Date:

*Name and Role (RFO/Chair of Finance etc)*

### Bank Reconciliation at 02/01/2023

Cash in Hand 01/04/2022 283,005.40

#### ADD

Receipts 01/04/2022 - 02/01/2023 1,443,517.14

1,726,522.54

#### SUBTRACT

Payments 01/04/2022 - 02/01/2023 1,349,022.88

**A Cash in Hand 02/01/2023 377,499.66**  
(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 02/01/2023 0.00

Deposit Account 02/01/2023 377,149.66  
(10163805)

Current Account 02/01/2023 300.00  
(14041453)

**377,449.66**

Less unrepresented payments

377,449.66

Plus unrepresented receipts 50.00

**B Adjusted Bank Balance 377,499.66**

**A = B Checks out OK**

## **14. Reports from Council Committees, Advisory Groups and Workshops**

To review reports from Council Committees, Advisory Groups and Workshops (Committee meeting dates are available on the Parish Council website, along with approved Minutes).

### **14.1 Community Engagement Committee**

The Community Engagement Committee have not met since the previous Council meeting.

### **14.2 Finance Committee**

The Finance Committee have not met since the previous Council meeting.

### **14.3 Premises and Facilities Committee**

The Premises and Facilities Committee meeting was postpone, a report from the Chair of the Committee is enclosed, minutes of the meeting will follow.

### **14.4 Governance Committee**

To review a report from the Chair of the Governance Committee; enclosed.

## **15. Date of next meeting**

Confirmation of the date of the next Council meeting – Thursday 7 February 2023.

### **Notes:**

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should reported to the Clerk prior to the start of the meeting and indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.