

Wingerworth Parish Council

Clerk: Charlotte Taylor
42 Hawksley Avenue
Chesterfield S40 4TN



WINGERWORTH
PARISH COUNCIL

3 June 2022

Dear Councillor

Notice of meeting of the Meeting of the Parish Council on Thursday 9 June 2022 – 7:00pm at Tupton Methodist Church, Nethermoor Road, Tupton, S42 6EN.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting with the reasons for tendering your apologies, so that I am able to record your apologies.

Yours faithfully

Charlotte Taylor

A handwritten signature in cursive script that reads 'Charlotte Taylor'.

Clerk to the Council

Agenda – Meeting of the Council on Thursday 9 June 2022

1. Election of Chair and Declaration of Office

2. Apologies for absence

To receive apologies for absence.

3. Declaration of interests

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4. Confirmation of previous minutes

To confirm the Minutes of the Parish Council Meetings held on Thursday 12 May 2022 as a correct record.

5. Variation of order of business

To receive any requests for a variation to the order of business.

6. Public forum

A period of not more than ten minutes will be made available for any matters raised by members of the public to be presented by the Clerk and Members of the Council to comment on any matter.

7. Clerk's Report - Items for Information; enclosed

8. Items for Decision

8.1 Review of updated Training Policy; enclosed

8.2 Nominations for Council Charity 2022

Nominations received; Elm Foundation, Tupton Food Bank, Fairplay (a Chesterfield charity caring for young people with life limiting conditions) and Gus's Kitchen.

8.3 AGAR

8.3.1 Approval of Section 1 Annual Governance Statement 2021/22

8.3.2 Approval of Section 2 – Accounting Statements 2021/22

8.3.3 Income and Expenditure Account for Year Ending 31 March 2022

8.3.4 Approval of Balance Sheet at Year End 2021/22

8.3.5 Analysis of Significant Variations on Statement of Accounts

8.3.6 Explanation of Variation between Box 7 and Box 8

8.3.7 Bank Reconciliation for Year Ending 31 March 2021

8.3.8 Annual Internal Audit Report for Year Ending 31 March 2022

8.4 Quote to angle and reseal the sign at the Sheep Wash making it more visible; quote enclosed

8.5 Legislation Checklist; enclosed

8.6 Proposal from Finance Committee – Parish Hall rates from September 2022; enclosed

8.7 Report to address internal issues of the Council; enclosed

8.8 Future Proof Working Group Update; enclosed

8.9 Review of signatories

There are currently three members of the Council on the signatory list; Cllrs Harper, Hodgson and Nelms.

8.10 Committee Membership

Proposal for Cllr Harper to join the Governance Committee.

Vacancies on the following Committees/Working Groups;

Premises and Facilities Committee

8.11 Parish Hall Project – Update and Approval of additional expenditure - £12,972; report enclosed

9. Review of Action Plan

To receive an update on progress; Action Plan enclosed.

10. Correspondence received

To review correspondence received, enclosed.

10.1 DALC May Newsletter.

11. Planning Applications

*Full details of the application can be viewed by following the link below and then inputting the application reference number:
<http://planapps-online.ne-derbyshire.gov.uk/online-applications/>*

11.1

Application Number: 22/00585/CM

Proposal: County Matters application CD4/0422/2 for Modular classroom accommodation consisting of 3 individual classrooms, relocation of existing play equipment, landscaped outdoor play area with ramp and paths

Address: Hunloke Park Primary School Lodge Drive Wingerworth Chesterfield

Applicant: Derbyshire County Council - Mr Dave Massingham

11.2

Application No: NED 22/00401/FL
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Mr Colin Wilson

Change of use of land to residential use and proposed single storey front and side wrap round extension at 16 Hallfield Close Wingerworth Chesterfield for Mr A Wilkinson

11.3

Application No: NED 22/00520/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Aspbury Planning

Proposed front, rear and side extensions, associated internal alterations and new window to the side of the dwelling (revised scheme of 21/00714/FLH) at 38 Longedge Lane Wingerworth Chesterfield for Mr James Yates

12. Planning Decisions

12.1

Application No: NED22/00014/FL
Parish: Wingerworth Parish
Officer: Mrs Emily Cartwright
Responsibility: Delegated
Agent: Mr Nick Taylor

Application for variation of condition 2 (Approved Drawings) and condition 11 (Drainage) pursuant to planning application 20/00186/FL (Amended Title) at 16 Nethermoor Road Wingerworth Chesterfield S42 6LJ for Mr & Mrs R Whittaker

CONDITIONALLY APPROVED - 4 May 2022

12.2

Application No: NED22/00133/FLH
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent: Mr Tim Stubbins

Two storey side extension with integral garage (Amended Plans) at 34B Greenway Wingerworth Chesterfield S42 6NW for Mr David Raybould

CONDITIONALLY APPROVED - 6 May 2022

12.3

Application No: NED22/00159/DISCON
Parish: Wingerworth Parish
Officer: Aspbury Planning
Responsibility: Delegated
Agent:

Discharge of conditions 4 (Detailed plan of site set up for construction (storage, toilets, etc)) 8 (Evidence of report being deposited at Wingerworth Library) and 9 (Drawing with details of a commemorative plaque to be installed) pursuant of 21/01028/FL at Hockley House Hockley Lane Wingerworth Chesterfield for M S Jones

CONDITIONS DISCHARGED - 5 May 2022

12.4

Application No: NED20/01285/FL
Parish: Wingerworth Parish
Officer: Aspbury Planning
Responsibility: Delegated
Agent: Mr David Woodfine

Application for the demolition of builders yard buildings and construction of 3 new dwellings and change of use of Coach House office building to further dwelling (Private Drainage)(Amended Title) (Amended Plans) at Harper Hill House Harper Hill Wingerworth Chesterfield for Mr Marcus Leverton

REFUSED - 9 May 2022

13. Accounts

To confirm as a correct record payments issued and payments received.

1 June 2022 (2022-2023)

Wingerworth Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
28	Electricity	05/05/2022		Current Account (14041453)		Electricity	British Gas	L	148.07	7.40	155.47
29	Gas	05/05/2022		Current Account (14041453)		Gas	British Gas	L	165.42	8.27	173.69
30	Adlington Park Development	09/05/2022	20220310	Current Account (14041453)		Notice Board	The Acorn Workshop	S	1,510.00	302.00	1,812.00
31	Adlington Park Development	09/05/2022	20220210-6.9	Current Account (14041453)		Footpaths	RPH Surfacing	S	25,259.01	5,051.80	30,310.81
32	IT (Telephone, Alarm and WiFi)	09/05/2022		Current Account (14041453)		Alarm Testing	Abel Alarm Company Ltd	S	109.00	21.80	130.80
33	Chartwell Recreation Ground	09/05/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	720.00	144.00	864.00
34	Adlington Recreation Ground	09/05/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	720.00	144.00	864.00
35	Footpaths	09/05/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	320.00	64.00	384.00
36	Other Facilities (inc Sheep Dip)	09/05/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	97.50	19.50	117.00
37	Deer Park Pavilion	09/05/2022		Current Account (14041453)		Keys	W G Pollard	S	209.04	41.81	250.85
38	Planting Schemes	09/05/2022		Current Account (14041453)		Grounds Maintenance	SureGreen	S	42.07	8.42	50.49
39	Salaries	09/05/2022		Current Account (14041453)		Salaries	NEDDC	E	5,376.49		5,376.49
40	Subscriptions	09/05/2022		Current Account (14041453)		Room Hire	Wingerworth Church Cen	X	39.00		39.00
41	Bowling Green Facility	16/05/2022		Current Account (14041453)		Bowling Green Maintenanc	Mr D Robins	E	450.00		450.00
42	Deer Park Pavilion	17/05/2022		Current Account (14041453)		Keys	W G Pollard	S	0.00		
43	Bank Charges	20/05/2022		Current Account (14041453)		Bank Charges	RBS	E	16.24		16.24
44	External Consultancy	23/05/2022		Current Account (14041453)		HR Services	Personnel Advice & Soluti	S	100.00	20.00	120.00
45	Water	24/05/2022		Current Account (14041453)		Water Supply	Business Stream	E	44.44		44.44
46	Cleaning and Waste Collections	25/05/2022		Current Account (14041453)		Hygiene Services	PHS Group	S	1,118.94	223.79	1,342.73
47	Footpaths	25/05/2022		Current Account (14041453)		Footpaths	Yellow Publications	E	53.20		53.20
48	Water	25/05/2022		Current Account (14041453)		Water Supply	Business Stream	E	240.46		240.46
49	Bowling Green Facility	25/05/2022		Current Account (14041453)		Bowling Green	Derbyshire Driveways	E	2,150.00		2,150.00
50	Subscriptions	25/05/2022		Current Account (14041453)		Room Hire	Wingerworth Church Cen	E	26.00		26.00
51	Audit	25/05/2022		Current Account (14041453)		Audit	Joanne Taylor	E	255.00		255.00
52	Parish Hall	25/05/2022		Current Account (14041453)		Parish Hall Project	H A Briddon Ltd	S	61,112.38	12,222.47	73,334.85
Total									100,282.26	18,279.26	118,561.52

1 June 2022 (2022-2023)

Wingerworth Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
4	Bowling Green	03/05/2022		Current Account (14041453)		Bowling Green Maintenanc	Wingerworth Bowls Club	E	233.33		233.33
24	Tennis Courts	03/05/2022		Current Account (14041453)		Tennis Fees	Qualitas	E	50.00		50.00
25	Parish Hall Lettings	05/05/2022		Current Account (14041453)		Parish Hall Lettings	Groovy Moovers	E	115.00		115.00
26	Tennis Courts	09/05/2022		Current Account (14041453)		Tennis Fees	Stripe	E	3.63		3.63
27	Other	10/05/2022		Current Account (14041453)		VAT Return	HMRC	R		18,565.60	18,565.60
28	Planting Schemes	11/05/2022		Current Account (14041453)		Grant	Derbyshire County Council	E	700.00		700.00
29	Tennis Courts	16/05/2022		Current Account (14041453)		Tennis Fees	Stripe	E	7.26		7.26
30	Tennis Courts	20/05/2022		Current Account (14041453)		Tennis Fees	Stripe	E	3.63		3.63
31	Deer Park Recreation Grc	20/05/2022		Current Account (14041453)		Grant	Derbyshire County Council	E	315.00		315.00
32	Tennis Courts	25/05/2022		Current Account (14041453)		Tennis Fees	Stripe	E	3.63		3.63
33	Angling	25/05/2022		Current Account (14041453)		Fees	Angling Association	S	300.00	60.00	360.00
34	Grants	27/05/2022		Current Account (14041453)		Grant	NEDDC	E	39,163.01		39,163.01
35	Bowling Green Facility	30/05/2022		Current Account (14041453)		Bowling Green	Wingerworth Bowls Club	E	500.00		500.00
36	Tennis Courts	30/05/2022		Current Account (14041453)		Tennis Fees	Stripe	E	3.63		3.63
37	Tennis Courts	31/05/2022		Current Account (14041453)		Tennis Fees	Stripe	E	3.63		3.63
38	Other	31/05/2022		Deposit Account (10163805)		Bank Interest	RBS	E	111.73		111.73
Total									41,513.48	18,625.60	60,139.08

14. Budget

To confirm as a correct record, the budget report; enclosed.

15. Bank Reconciliation

To confirm as a correct record, the bank reconciliation detailing account balances, and any outstanding receipts. The reconciliation and bank statements shall be signed by the Chair of the Council.

1 June 2022 (2022-2023)

Wingerworth Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 01/06/2022

Cash in Hand 01/04/2022		283,005.40
ADD		
Receipts 01/04/2022 - 01/06/2022		1,108,565.02
		1,391,570.42
SUBTRACT		
Payments 01/04/2022 - 01/06/2022		174,870.25
A Cash in Hand 01/06/2022		1,216,700.17
(per Cash Book)		
Cash in hand per Bank Statements		
Petty Cash	01/05/2022	0.00
Deposit Account (10163805)	01/05/2022	1,293,493.09
Current Account (14041453)	01/06/2022	300.00
		1,293,793.09
Less unrepresented payments		77,142.92
		1,216,650.17
Plus unrepresented receipts		50.00
B Adjusted Bank Balance		1,216,700.17
A = B Checks out OK		

16. Reports from Council Committees, Advisory Groups and Workshops

To review reports from Council Committees, Advisory Groups and Workshops.

16.1 Community Engagement Committee

To review a report from the Chair of the Community Engagement Committee; enclosed.

16.2 Finance Committee

To review a report from the Chair of the Finance Committee; enclosed.

16.3 Premises and Facilities Committee

To review a report from the Chair of the Premises and Facilities Committee; enclosed.

16.4 Governance Committee

The next meeting of the Governance Committee is due to take place on Wednesday 8 June 2022.

17. Date of next meeting

Confirmation of the date of the next Council meeting – Thursday 14 July 2022.

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL