

Wingerworth Parish Council

Clerk: Charlotte Taylor
42 Hawksley Avenue
Chesterfield S40 4TN



WINGERWORTH
PARISH COUNCIL

6 May 2022

Dear Councillor

Notice of meeting of the Meeting of the Parish Council on Thursday 12 May 2022 – 7:00pm at the Church Centre at All Saints Church, Longedge Lane, Wingerworth.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting with the reasons for tendering your apologies, so that I am able to record your apologies.

Yours faithfully

Charlotte Taylor

A handwritten signature in black ink that reads 'Charlotte Taylor'.

Clerk to the Council

Agenda – Meeting of the Council on Thursday 12 May 2022

1. Election of Chair and Declaration of Office

2. Election of Vice Chair and Declaration of Office

3. Apologies for absence

To receive apologies for absence.

4. Variation of order of business

To receive any requests for a variation to the order of business.

5. Declaration of interests

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

6. Public forum

A period of not more than ten minutes will be made available for any matters raised by members of the public to be presented by the Clerk and Members of the Council to comment on any matter.

7. Confirmation of previous minutes

To confirm the Minutes of the Parish Council Meetings held on Thursday 14 April 2022 as a correct record.

8. Items for Information and Decision

Decisions:

8.1 Review of Policies and Procedures

To re-adopt the following policies and procedures due for review on the recommendation of the Standards and Governance Committee; policies enclosed.

8.1.1 Review of Standing Orders with proposed amendment; enclosed

Annual review of Standing Orders, with a proposal to accept the recommendation from the Committee Review to amend Standing Orders to limit the Chair's term of office to 24 months in any one electoral cycle; to be elected annually at the Annual Council Meeting.

8.1.2 Review of Financial Regulations; enclosed

8.1.3 Review of Health and Safety Policy; enclosed

8.1.4 Review of Risk Management Schedule; enclosed

8.1.5 Review of Safeguarding Policy; enclosed

8.1.6 Review of Training Policy; enclosed

8.1.7 Review of Scheme of Delegation – pending completion of Committee Review

8.2 Committee Review; report enclosed

To consider accepting the recommendations from the Committee Review, including Committee Terms of Reference.

8.3 Review of Committee Membership for 2022/23

Provisional dates of Committee Meetings (subject to availability of new Committee Members:
Community Engagement Committee (date of next meeting – Monday 23 May at 6:30pm)
Finance Committee (date of next meeting – to be confirmed)
Premises and Facilities Committee (date of next meeting – Thursday 26 May at 6:30pm)
Standards and Governance Committee (date of next meeting – Wednesday 8 June at 6:30pm)

8.4 Confirm eligibility to adopt the General Power of Competence under S137 Local Government Act 1972, for the year 2022/2023; enclosed

8.5 Nominations for Council Charity 2022/23

To receive nominations from Councillors for the Council Charity 2022/23.

8.6 Review of Allotment Lease; enclosed

To review the Allotment Lease with legal advice.

8.7 Proposal from Cllr Faulkner - Introduction and promotion of a warm room at the Parish Hall

Proposal of the introduction of a 'warm comfortable reading area' at the Parish Hall. The reading area should be within the Parish Hall, with comfortable seating (preferably sofas) and a coffee table. Current newspapers and access to hot water (so residents can prepare their own hot drinks). The reading area would be accessible to residents during Library hours. Although promoted as a reading space, the area would be a warm room for residents struggling to heat their homes. The ability to turn off their heating at home, if only for a few hours, and access a warm space ought to help them to cut their domestic bills and keep them safe from the cold. As the energy crisis plays out globally (possibly over the course of a decade or more), I feel a warm room could become a vital refuge for poorer residents in our community.

Questions:

Could similar arrangements be made in other areas of Wingerworth Parish?

Should this be available during winter only?

How best to promote?

8.8 Approval of expenditure for remarking MUGA courts - £870; quote enclosed

To remark the courts with one 50mm five a side football pitch, one 60mm netball court and add one 50mm pickleball court at a total cost of £870.00.

8.9 DALC subscription renewal; £922.59

Approval of expenditure of £922.59 to renewal subscription to the Derbyshire Association of Local Councils for 2022/23.

8.10 Approval of expenditure for a set of lockers; £115

Approval of expenditure of £115 to purchase lockers for employees to secure Council and personal effects in the pavilion and parish hall.

8.11 Approval of expenditure for pavilion key fobs; £200.26

Approval of expenditure to supply and program two additional fobs for the pavilion door for Council employees to use the facility while the Parish Hall is closed for refurbishment (approved by the Chair and Vice Chair).

8.12 Approval of cashflow forecast and payment dates for the Parish Hall project (Contract Sum £915,940); enclosed

8.13 Approval of expenditure – Portable Speed Indicator Device (SID) with Smiley/Angry Face - £2,900; quote enclosed

Approval of expenditure for a portable Speed Indicator Device (SID) with Smiley/Angry Face beneath, battery powered complete with spare Lead Acid battery, 'intelligent' charger, sign weatherproof cover and bracket set for a cost of £2,900.00

8.14 Proposal from Future Proof Wingerworth Working Group; enclosed

8.14.1 To carry out a survey during the Fun Day to establish village residents' priorities for the upgrading of the Pavilion.

8.14.2 That the working group be allowed to draw on the resources of the Parish Clerk as, or if, necessary to be able to produce accurate and realistic recommendations.

8.14.3 The working group carry out a confidential survey of all Councillors to seek their views on how they see the way forward for the Council.

8.15 Proposed dates for ordinary meetings of the Council in 2022/23; enclosed

8.16 Review of Standing Orders and Direct Debits; enclosed

Information:

8.17 Parish Hall Project Update, including staffing update; enclosed

8.18 Queens Canopy – trees planted logged on website

To commemorate the Queen's Jubilee the trees planted at the three parks in Wingerworth have been logged on the Queen's Green Canopy website.

<https://queensgreencanopy.org/counties-and-cities/>

8.19 Management of Tennis Courts; report enclosed

9. Review of Action Plan

To receive an update on progress; Action Plan enclosed.

10. Correspondence received

To review correspondence received, enclosed.

10.1 DALC March Newsletter (circulated).

10.2 DALC Clerk and Chair Forums - Request for information (enclosed).

11. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number:
<http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

11.1

Application No: NED 22/00297/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Curtis Rouse

Construction of a wooden shed to rear of garage at 16 Periwinkle Road Wingerworth Chesterfield for Mr Brendan Lowe

11.2

Application No: NED 22/00283/TPO
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Curtis Rouse

Application to fell 1no tree covered by TPO number 227 (T1) at 35 New Road Wingerworth Chesterfield for Mr Kenneth McAllin

11.3

Application No: NED 22/00337/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Curtis Rouse

Alterations to the roof and to the front and rear elevations of the property. Pitched roof to replace flat roof, new windows and render to replace existing cladding. at 2 Central Drive Wingerworth Chesterfield for Jean and Norman Jones

11.4

Application No: NED 22/00345/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Curtis Rouse

Proposed demolition of existing conservatory and detached prefabricated garage and erection of single storey rear extension and replacement brick built garage at 43 Deerlands Road Wingerworth Chesterfield for Mr & Mrs Simon Kimmins

11.5

Application No: NED 22/00364/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Curtis Rouse

Proposed detached sun room in existing garden area at Woodview 39A Rectory Drive Wingerworth for Mr John Longstaff

11.6

Application No: NED 22/00386/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Curtis Rouse

Proposed single storey side and rear extensions and retention of front car hardstanding at 28 Chartwell Avenue Wingerworth Chesterfield for Mr And Mrs M Bradbury

12. Planning Decisions

12.1

Application No: NED22/00130/FLH
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent:

Change of garage location and size (previously approved 16/00891/FL) at Park Nook House Birkin Lane Wingerworth Chesterfield for Mr Steven BYARD

CONDITIONALLY APPROVED - 8 April 2022

12.2

Application No: NED22/00172/AMEND
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent: Mr Mark Osbaldiston

Non-material amendment pursuant of 21/00714/FLH for a new high level window to the side elevation of the approved extension at 38 Longedge Lane Wingerworth Chesterfield S42 6PD for Mr James Yates

REFUSED - 7 April 2022

12.3

Application No: NED20/00653/DISCON
Parish: Wingerworth Parish
Officer: Mr Philip Slater
Responsibility: Delegated
Agent: Mr Adam Wilson

Application to discharge conditions 3 (Landscaping), 4 (Surface water drainage), 5 (Highways surface water drainage), 9 (Connecting road construction details), 10 (NEDDC access), 11 (Engineering, Drainage, Streetlighting, Construction details), 12 (Highways Surface Water), 13 (Revised Mill Lane Creation), 14 (Water storage and attenuation) pursuant of 18/00125/FL at Roundabout Junction Nottingham Drive Derby Road Wingerworth for Mr Howard Muncaster

WITHDRAWN - NO DECISION - 11 April 2022

12.4

Application No: NED20/00654/DISCON
Parish: Wingerworth Parish
Officer: Mr Philip Slater
Responsibility: Delegated
Agent: Mr Adam Wilson

Application to discharge conditions 3 (Reptile mitigation Strategy), 5 (completion of surface water drainage), 6 (Agreement to close foul sewer), 7 (Intrusive site investigation), 8 (Surface water drainage design), 14 (Submission of adjoining roads design), 16 (Engineering, Drainage, Street lighting construction), 17 (Highway Surface water scheme) and partial discharge of 10 (Implementation plan) and 15 (Closure of existing NEDDC mill lane access) pursuant of 19/00441/FL at Roundabout Junction Nottingham Drive Derby Road Wingerworth for Mr Howard Muncaster

WITHDRAWN - NO DECISION - 11 April 2022

12.5

Application No: NED22/00027/OL
Parish: Wingerworth Parish
Officer: Mr Graeme Cooper
Responsibility: Delegated
Agent:

Application to vary conditions 4 (Employment and Skills) pursuant of planning approval 16/00656/OL (Major Development/Departure from Development Plan) (Amended Title) at Hanging Banks Bellway Development Site Derby Road Wingerworth for Miss Bronwyn Muir

WITHDRAWN - NO DECISION - 14 April 2022

12.6

Application No: NED22/00143/FLH
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent: Mr Martin Rix

2 storey rear extension to detached dwelling and renovation of front of property, including additional dormer window, new porch, rendering of elevation & replacement windows (revised scheme of 21/00233/FLH) at 29 Longedge Lane Wingerworth Chesterfield S42 6PB for Mr & Mrs Brown

CONDITIONALLY APPROVED - 11 April 2022

12.7

Application No: NED22/00152/FLH
Parish: Wingerworth Parish
Officer: Mr Stephen Kimberley
Responsibility: Delegated
Agent: E Austin

Demolition of barn extension and construction of single storey side extension to dwelling (Revised scheme of 21/01233/FLH) at Barker Cottage Swathwick Lane Wingerworth Chesterfield for Mr. J. Wright

REFUSED - 13 April 2022

12.8

Application No: NED22/00139/FLH
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent: Mr Andrew Stock

Single storey rear extension with rooms in roofspace, dormers and alterations to openings at Birch Croft Bole Hill Wingerworth Chesterfield for Mr Rupert Hoskin

CONDITIONALLY APPROVED - 19 April 2022

12.9

Application No: NED22/00173/TPO
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent:

Application for tree works to trees covered by TPO50 (area W1) at 84 Chartwell Avenue Wingerworth Chesterfield S42 6SP for Sundeep Sohal

CONDITIONALLY APPROVED - 19 April 2022

12.10

Application No: NED22/00211/FLH
Parish: Wingerworth Parish
Officer: Curtis Rouse
Responsibility: Delegated
Agent: Mr joshua botham

Proposed single storey front and rear extensions at Waters Meet Middle Road Hardwick Wood Wingerworth for Mr R Bradley

CONDITIONALLY APPROVED - 27 April 2022

13. Accounts

To confirm as a correct record payments issued and payments received.

3 May 2022 (2022-2023)

Wingerworth Parish Council PAYMENTS LIST

Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
2	Subscriptions	11/04/2022	Current Account (14041453)	Subscriptions	DALC	E	922.59		922.59
3	Insurance	11/04/2022	Current Account (14041453)	Insurance	BHIB Ltd	E	3,680.90		3,680.90
8	Recruitment and Training	11/04/2022	Current Account (14041453)	Training	DALC	E	275.00		275.00
9	Cleaning and Waste Collectior	11/04/2022	Current Account (14041453)	Trade Waste Collection	NEDDC	E	619.06		619.06
10	Churchyard Maintenance	11/04/2022	Current Account (14041453)	Trade Waste Collection	NEDDC	E	302.12		302.12
1	Deer Park Recreation Ground	11/04/2022	Current Account (14041453)	Grounds Maintenance	Shed Grounds Maintenanc	S	267.49	53.50	320.99
4	Parish Hall	11/04/2022	Current Account (14041453)	Parish Hall Project	Express Movers	S	1,360.00	272.00	1,632.00
5	External Consultancy	11/04/2022	Current Account (14041453)	Consultancy	NEDDC	S	534.27	106.85	641.12
6	External Consultancy	11/04/2022	Current Account (14041453)	Consultancy	Elysian Associates	S	1,910.00	382.00	2,292.00
7	Advertising	11/04/2022	Current Account (14041453)	Wings	Heron Publications	S	130.00	26.00	156.00
11	Deer Park Recreation Ground	11/04/2022	Current Account (14041453)	Grounds Maintenance	NEDDC	S	5,131.63	1,026.33	6,157.96
12	Deer Park Recreation Ground	11/04/2022	Current Account (14041453)	Grounds Maintenance	Shed Grounds Maintenanc	S	267.49	53.50	320.99
13	Deer Park Recreation Ground	12/04/2022	Current Account (14041453)	Grounds Maintenance	Paul Smart Agriculture ar	S	930.00	186.00	1,116.00
14	Parish Hall	12/04/2022	Current Account (14041453)	QS Services	Mascot Management	S	1,100.00	220.00	1,320.00
15	Grit and Waste Bins	12/04/2022	Current Account (14041453)	Bins	NEDDC	S	1,170.00	234.00	1,404.00
18	Adlington Recreation Ground	12/04/2022	Current Account (14041453)	Grounds Maintenance	RPH Surfacing	S	12,394.00	2,478.80	14,872.80
19	Grit and Waste Bins	12/04/2022	Current Account (14041453)	Bins	Fletchers Waste Manage	S			
16	Deer Park Recreation Ground	12/04/2022	Current Account (14041453)	Grounds Maintenance	Oxon Tree Care	E	4,550.00		4,550.00
17	Election Expenses	12/04/2022	Current Account (14041453)	Elections	NEDDC	E	13,411.40		13,411.40
22	IT (Telephone, Alarm and Wif	19/04/2022	Current Account (14041453)	Telephone	BT Group PLC	S	101.67	20.33	122.00
27	Bowling Green Facility	19/04/2022	Current Account (14041453)	Bowling Green Maintenanc	Mr D Robins	E	450.00		450.00
23	Bank Charges	21/04/2022	Current Account (14041453)	Bank Charges	RBS	E	14.70		14.70
24	Gas	21/04/2022	Current Account (14041453)	Gas	British Gas	E	681.27		681.27
25	Electricity	22/04/2022	Current Account (14041453)	Electricity	British Gas	E	429.01		429.01
26	External Consultancy	22/04/2022	Current Account (14041453)	HR Services	Personnel Advice & Soluti	S	100.00	20.00	120.00
20	IT and Stationery	25/04/2022	Current Account (14041453)	Office Consumables	Eurooffice Ltd	S	134.02	26.80	160.82
21	Parish Hall	26/04/2022	Current Account (14041453)	Parish Hall Project	Fletchers Waste Manage	S	280.00	56.00	336.00
Total							51,146.62	5,162.11	56,308.73

3 May 2022 (2022-2023)

Wingerworth Parish Council RECEIPTS LIST

Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
3	Bowling Green	01/04/2022	Current Account (14041453)	Bowling Green Maintenanc	Wingerworth Bowls Club	E	233.33		233.33
5	Tennis Courts	04/04/2022	Current Account (14041453)	Tennis Fees	Stripe	E	3.63		3.63
6	Parish Hall Lettings	04/04/2022	Current Account (14041453)	Parish Hall Lettings	Badminton	X	90.00		90.00
7	Other	04/04/2022	Current Account (14041453)	PWLB Loan	PWLB	X	931,673.80		931,673.80
8	Parish Hall Lettings	06/04/2022	Current Account (14041453)	Parish Hall Lettings	SL Dance	X	208.00		208.00
9	Precept	08/04/2022	Current Account (14041453)	Precept	NEDDC	E	114,500.00		114,500.00
1	Tennis Courts	11/04/2022	Current Account (14041453)	Tennis Fees	Wingerworth Tennis Club	E	1,200.00		1,200.00
2	Tennis Courts	11/04/2022	Current Account (14041453)	Tennis Fees	Wingerworth Tennis Club	E	240.00		240.00
10	Parish Hall Lettings	13/04/2022	Current Account (14041453)	Parish Hall Lettings	Slimming World	X	38.00		38.00
11	Tennis Courts	19/04/2022	Current Account (14041453)	Tennis Fees	Stripe	X	3.63		3.63
12	Tennis Courts	19/04/2022	Current Account (14041453)	Tennis Fees	Stripe	X	3.63		3.63
13	Tennis Courts	19/04/2022	Current Account (14041453)	Tennis Fees	Stripe	X	3.63		3.63
14	Tennis Courts	19/04/2022	Current Account (14041453)	Tennis Fees	Stripe	X	3.63		3.63
15	Tennis Courts	20/04/2022	Current Account (14041453)	Tennis Fees	Stripe	X	3.63		3.63
16	Tennis Courts	21/04/2022	Current Account (14041453)	Tennis Fees	Stripe	X	3.63		3.63
17	Parish Hall Lettings	21/04/2022	Current Account (14041453)	Parish Hall Lettings	Badminton	X	90.00		90.00
18	Other	21/04/2022	Current Account (14041453)	Parish Hall Project	Mr E Gilson	X	20.00		20.00
19	Tennis Courts	25/04/2022	Current Account (14041453)	Tennis Fees	Stripe	E	7.26		7.26
20	Tennis Courts	25/04/2022	Current Account (14041453)	Tennis Fees	Stripe	E	3.63		3.63
21	Tennis Courts	25/04/2022	Current Account (14041453)	Tennis Fees	Stripe	E	3.63		3.63
22	Tennis Courts	28/04/2022	Current Account (14041453)	Tennis Fees	Stripe	E	3.63		3.63
23	Other	29/04/2022	Deposit Account (10163805)	Bank Interest	RBS	E	89.25		89.25
4	Tennis Courts	03/05/2022	Current Account (14041453)	Tennis Fees	Qualitas	E			
Total							1,048,425.94		1,048,425.94

14. Budget

To confirm as a correct record, the budget report; enclosed.

15. Bank Reconciliation

To confirm as a correct record, the bank reconciliation detailing account balances, and any outstanding receipts. The reconciliation and bank statements shall be signed by the Chair of the Council.

3 May 2022 (2022-2023)

Wingerworth Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 01/05/2022

Cash in Hand 01/04/2022		283,005.40
ADD		
Receipts 01/04/2022 - 01/05/2022		1,048,425.94
		1,331,431.34
SUBTRACT		
Payments 01/04/2022 - 01/05/2022		56,308.73
A Cash in Hand 01/05/2022		1,275,122.61
(per Cash Book)		
Cash in hand per Bank Statements		
Petty Cash	01/05/2022	0.00
Deposit Account (10163805)	01/05/2022	1,275,906.02
Current Account (14041453)	01/05/2022	300.00
		1,276,206.02
Less unrepresented payments		1,083.41
		1,275,122.61
Plus unrepresented receipts		
B Adjusted Bank Balance		1,275,122.61
A = B Checks out OK		

16. Reports from Council Committees, Advisory Groups and Workshops

To review reports from Council Committees, Advisory Groups and Workshops.

16.1 Community Engagement Committee

To review a report from the Chair of the Community Engagement Committee; enclosed.

16.2 Finance Committee

The Finance Committee have not met since the last Council meeting.

16.3 Premises and Facilities Committee

To review a report from the Chair of the Premises and Facilities Committee; enclosed.

Proposals from Premises and Facilities Committee listed below:

16.3.1 Proposal that the goal post at Adlington is repainted

16.3.2 Proposal that a survey of ash trees is completed at a cost of up to £1,000

The council voted to delay the tree survey for another year, however having spoken to the tree surgeon a few weeks ago it is proposed that that the council may want to consider carrying out a small survey on the Ash trees, due to Ash die back, which would need to be carried out when the leaves appear in May /June.

16.4 Standards and Governance Committee

To review a report from the Chair of the Standards and Governance Committee; enclosed.

17. Date of next meeting

Confirmation of the date of the next Council meeting – Thursday 9 June 2022.

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be reported to the Clerk prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All Declarations of Interest for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL