

Wingerworth Parish Council

Clerk: Charlotte Taylor
42 Hawksley Avenue
Chesterfield S40 4TN



WINGERWORTH
PARISH COUNCIL

2 December 2021

Dear Councillor

Notice of meeting of the Meeting of the Parish Council on Thursday 9 December 2021 – 7:00pm at the Parish Hall.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting with the reasons for tendering your apologies, so that I am able to record your apologies.

Yours faithfully

Charlotte Taylor

A handwritten signature in black ink that reads 'Charlotte Taylor'.

Clerk to the Council

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1. Apologies for absence

To receive apologies for absence.

2. Variation of order of business

To receive any requests for a variation to the order of business.

Request to deal with agenda item 6.1 following the public forum.

3. Declaration of interests

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.

4. Public forum

A period of not more than ten minutes will be made available for any matters raised by members of the public to be presented by the Clerk and Members of the Council to comment on any matter.

5. Confirmation of previous minutes

To confirm the Minutes of the Parish Council Meetings held on Thursday 11 November 2021 as a correct record.

6. Clerk's report – items for Information and Decision

6.1 Notes from Public Power Solutions Presentation

Copy of the notes from the Public Power Solutions (PPS) presentation from the November Council meeting.

6.2 Approval of expenditure for Zoom software renewal: £143.88

Annual cost for renewal of software at a cost of £143.88 for remote meetings.

6.3 NEDDC Standards Committee: Co-opted Vacancy; letter and nomination form enclosed

NEDDC have a vacancy for a co-opted member of the Standards Committee, nominations to be received by 4 January 2022.

6.4 Management of Allotments: Report to Council; report enclosed

Proposal that the Council consider the request of the Society and agree, in-principle, to a new lease devolving the management of the allotment site to Wingerworth Allotment Co-operative Society Ltd.

6.5 Appointment of Internal Auditor - update

DALC have provided a list of internal auditors, Joanne Taylor has confirmed availability and will forward dates for completion.

6.6 Approval of expenditure for Men In Sheds to prepare bird and bat boxes to be installed on parks: £100

6.7 Proposal to replace one of toddler swings with a junior seat at Adlington Park: £200; quote enclosed

Cllr Green has received requests from residents that one of the seats on the swing unit at Adlington Avenue is replaced with a junior seat to accommodate more users of the park.

6.8 Website Action Plan and Statistics: Update Report; enclosed

6.9 Investing in the Adlington Ward: Update Report; enclosed

6.10 Remodelling Project: Update Report; enclosed

6.11 Youth Engagement: Update Report; enclosed

7. Review of Action Plan

To receive an update on progress; Action Plan enclosed.

8. Correspondence received

To review correspondence received, enclosed.

8.1 DALC November Newsletter.

9. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number:

<http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

9.1

Application No: NED 21/00640/DISCON
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Mrs Emily Cartwright

Discharge of conditions 3 4 5, 7, 8, 9, 12 and 13 relating to previously approved 19/01231/FL at 183 Longedge Lane Wingerworth Chesterfield for Mr Edward Serrell

9.2

Application No: NED 21/01271/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Development Control

Proposed front extension with access steps and built up area with balustrade at 640 Derby Road Wingerworth Chesterfield for Mr And Mrs Kay

9.3

Application No: NED 21/01278/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Aspbury Planning

Application to replace hedge at rear of property with fence and carry out minor landscaping work at 9 Joseph Fletcher Drive Wingerworth Chesterfield for Mr Antoni Tedder

9.4

Application No: NED 21/01305/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Mr Stephen Kimberley

Application for single storey rear extension, extension to garage, porch, veranda, alterations to hall window and Juliet balcony. at 151 Longedge Lane Wingerworth Chesterfield for Rock

9.5

Application No: NED 21/01312/LB
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Asbury Planning

Application for listed building consent for retrospective alterations to Estate House (Listed Building) at Estate House Wingerworth Hall Estate Wingerworth for Mr N Shaw

9.6

Application No: NED 21/01370/EIA
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Mr Graeme Cooper

Request for Environmental Impact Assessment Screening Opinion for Installation of a ground mounted solar photovoltaic array and co-located Battery Storage, associated infrastructure; security fencing, CCTV, access gate, and on-site Biodiversity Net Gain at Land To South Of Green Acres Langer Lane Wingerworth for Phil Gordon - Public Power Solutions

10. Planning Decisions

10.1

Application No: NED21/00954/FL
Parish: Wingerworth Parish
Officer: Asbury Planning
Responsibility: Delegated
Agent: Haxton Koyander Architecture Ltd

Application to vary condition 2 (plans) pursuant of 19/00483/FL at Land East Of 3 Central Drive Wingerworth for Tanyard Properties Ltd

CONDITIONALLY APPROVED - 1 November 2021

10.2

Application No: NED21/00714/FLH
Parish: Wingerworth Parish
Officer: Asbury Planning
Responsibility: Delegated
Agent: Mark Osbaldiston

Proposed front, rear and side extensions and associated internal alterations (Amended Plan) at 38 Longedge Lane Wingerworth Chesterfield S42 6PD for Mr James Yates

CONDITIONALLY APPROVED - 10 November 2021

10.3

Application No: NED21/01084/FL
Parish: Wingerworth Parish
Officer: Mrs Emily Cartwright
Responsibility: Delegated
Agent:

Retention of outbuilding and use of land to side as garden area (Amended Plans) at 106A Davids Drive Wingerworth Chesterfield S42 6TS for David Foulkes

CONDITIONALLY APPROVED - 11 November 2021

10.4

Application No: NED21/01147/FLH
Parish: Wingerworth Parish
Officer: Mrs Alice Lockett
Responsibility: Delegated
Agent: Mrs Anita Punchard

Application for first floor side extension and conversion of garage to living accommodation. at 12 Church Close Wingerworth Chesterfield S42 6QA for Mrs Michele Woodley

CONDITIONALLY APPROVED - 12 November 2021

10.5

Application No: NED21/01153/FLH
Parish: Wingerworth Parish
Officer: Asbury Planning
Responsibility: Delegated
Agent: Mr. F. Collumbine

Application for a single storey front extension and conversion of garage to habitable room at 17 Wheatcroft Close Wingerworth Chesterfield S42 6PE for Mrs H. Coleman

CONDITIONALLY APPROVED - 9 November 2021

10.6

NED21/00993/FL

Application No:
Parish: Wingerworth Parish
Officer: Mrs Alice Lockett
Responsibility: Delegated
Agent:

Application for the creation of an access track at Totridge Wood Chartwell Avenue Wingerworth for Mr Andrew Colledge

CONDITIONALLY APPROVED - 18 November 2021

10.7

Application No: NED21/01042/FLH
Parish: Wingerworth Parish
Officer: Mr Stephen Kimberley
Responsibility: Delegated
Agent:

Application for a single storey, flat roof rear extension to create a new kitchen / dining and snug at 27 Deerpark Crescent Wingerworth Chesterfield S42 6XE for Mr Steven Avenier

CONDITIONALLY APPROVED - 24 November 2021

10.8

Application No: NED21/01152/FLH
Parish: Wingerworth Parish
Officer: Mrs Alice Lockett
Responsibility: Delegated
Agent: Mr Nick Hopkinson

Application for single storey rear extensions and detached garage to front at 25 Longedge Lane Wingerworth Chesterfield S42 6PB for Mr Warwick Grinnel

CONDITIONALLY APPROVED - 26 November 2021

10.9

Application No: NED21/01175/FLH
Parish: Wingerworth Parish
Officer: Mrs Alice Lockett
Responsibility: Delegated
Agent: Mr Nick Hopkinson

Application for a proposed single storey side extension (resubmission of 21/00179/FLH)(Amended Title) at Park View Bottom Road Hardwick Wood Wingerworth for Mrs Sue Newton

CONDITIONALLY APPROVED - 26 November 2021

11. Accounts

To confirm as a correct record payments issued and payments received.

Receipts and Payments for November 2021					
Receipts					
Date	Reference	Payer	Amount (£s)		Detail
02-Nov-21	BACS	Slimming World	190.00		Lettings
02-Nov-21	BACS	Table Tennis	180.00		Lettings
04-Nov-21	BACS	Shannon Louise Dance	208.00		Lettings
04-Nov-21	BACS	Shannon Louise Dance	156.00		Lettings
04-Nov-21	BACS	Wingerworth Tennis Club	355.00		Rent
09-Nov-21	915	Groovy Moovers	92.00		Lettings
09-Nov-21	916	U3A Badminton	13.00		Lettings
09-Nov-21	917	Mrs Nolan	31.87		Lettings
09-Nov-21	918	Badminton	90.00		Lettings
10-Nov-21	BACS	Pilates	29.26		Lettings
12-Nov-21	BACS	Badminton	72.00		Lettings
12-Nov-21	BACS	Badminton	72.00		Lettings
12-Nov-21	BACS	Wingerworth Tennis Club	545.00		Rent
16-Nov-21	919	Groovy Moovers	69.00		Lettings
16-Nov-21	920	Craft Fair	265.00		Income
17-Nov-21	BACS	The Joker	26.00		Lettings
23-Nov-21	BACS	Jackson	49.00		Lettings
30-Nov-21	BACS	Slimming World	152.00		Lettings
30-Nov-21	INT	RBS	3.07		Interest
		Total for Month	2,598.20		
Payments					
Date	Reference	Payee	Total Amount	VAT	Detail
05-Nov-21	DD	British Gas	587.53	97.92	Electricity at Parish Hall
11-Nov-21	DD	British Gas	147.21	7.01	Gas at Parish Hall
18-Nov-21	SO	Mr D Robins	500.00	0.00	Bowling Green Maintenance
19-Nov-21	CHG	RBS	16.80	0.00	Bank Charges
22-Nov-21	SO	Personnel Advice	120.00	20.00	HR Services
23-Nov-21	DD	British Gas	6.03	0.28	Gas at Parish Hall
24-Nov-21	DPC	Print Shack	104.00	0.00	Certificates for Village Show
24-Nov-21	DPC	Yate GM	14.60	0.00	Footpath Materials
24-Nov-21	DPC	Hydro-Flow	1,147.10	191.18	Annual Water Testing Contract
24-Nov-21	DPC	SLCC	18.00	3.00	Clerk Training Session
24-Nov-21	DPC	Avery	28.26	4.71	Labels for Tree Planting
24-Nov-21	DPC	NEDDC	87.11	14.52	Relocation of bench on DP
24-Nov-21	DPC	NEDDC	135.48	0.00	Trade Refuse - Recycling
24-Nov-21	DPC	PPL PRS	145.20	24.20	Music Licence 2021/22
24-Nov-21	DPC	Arden Winch	148.38	24.73	Cleaning Consumables
24-Nov-21	DPC	Paul Smart	1,434.00	239.00	Grounds Maintenance
24-Nov-21	DPC	Heron Publications	468.00	78.00	Wings issue 144
24-Nov-21	DPC	Mr E Gilson	100.00	0.00	Chairs Allowance (Q3)
24-Nov-21	DPC	NEDDC	144.00	24.00	Independent playground inspection
24-Nov-21	DPC	Hydro-X	495.60	82.60	Water Tank Contract
25-Nov-21	DD	British Gas	19.32	0.92	Electricity at Parish Hall
		Total for Month	5,866.62		

12. Budget

To confirm as a correct record, the budget report.

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position	Explanation of
Actual to Budget Comparison	2021/22	to Date	to Date	to Date	variances
end November 2021	(£'s)	(£'s)	(£'s)	%age	
INCOME					
NEDDC Precept	217,935	217,935	217,935	100%	
Grants (including CTSG Funding 2019/20)	1,500	1,500	4,000	267%	Increase due to NEDDC GR Scheme
Parish Hall - General Lettings less Refunds	3,500	2,333	5,278	226%	Increase in usage post Covid
Parish Hall - Contract Rents	0	0	875	0%	Delay in DCC CML handover
Allotments Rent	700	700	700	100%	
Bowling Pavilion Rent (inc Cleaning)	525	394	50	13%	Cleaning not required for 2021 season
Bowling Green Maintenance (separated for 2021-22)	3,250	2,438	2,325	95%	
Tennis Rent	1,065	1,065	900	85%	Reduction due to free tennis in Q1
Angling Fees	300	300	274	91%	
Other Income	3,500	2,500	2,190	88%	
TOTAL INCOME	232,275	226,665	234,527	103%	
EXPENDITURE					
ADMINISTRATION					
Salaries and Expenses	32,800	21,867	14,983	69%	Delay in receiving November invoice and staff changes in year
Chairperson's Allowance	400	300	300	100%	
Election Expenses	1,500	1,500	0	0%	
Printing, Photocopying and Stationery	1,500	1,000	547	55%	
Computers, Software and Internet Costs	1,500	1,000	2,191	219%	
Audit Fees	1,000	1,000	675	68%	
Subscriptions	1,500	1,000	36	4%	
Advertising inc Annual Report	1,500	1,250	1,300	104%	
Recruitment and Training	1,500	1,000	45	5%	
External Consultancy	2,500	1,667	1,601	96%	
Other Costs	750	500	489	98%	
ADMINISTRATION TOTAL	46,450	32,083	22,166	69%	
S137 GRANTS AND DONATIONS	2,500	1,667	350	21%	
PARISH HALL					
Salaries and Expenses	33,825	22,550	18,671	83%	Delay in receiving November invoice and staff changes in year

Business Rates	1,600	1,280	0	0%	
Electricity Supply	3,500	2,333	859	37%	
Gas Supply	3,500	2,625	1,288	49%	
Gas Service	600	600	516	86%	
Water Supply	1,200	900	450	50%	
Water Testing	1,000	750	478	64%	
Phone	350	263	283	108%	Contract being reviewed
Fire Alarm	800	800	818	102%	
Trade Refuse	1,500	1,125	1,314	117%	
Window Cleaning	360	240	182	76%	
Hygiene Contract	1,200	1,200	1,019	85%	
Cleaning Materials	1,000	667	346	52%	
Insurance	4,000	0	3,136	100%	
Grounds Maintenance	500	333	0	0%	
Other Costs	1,000	667	272	41%	
Repairs and Renewals	1,000	667	246	37%	
PARISH HALL TOTAL	56,935	36,999	29,878	81%	
FACILITIES					
Allotment Expenses	250	167	0	0%	
Bowling Green Maintenance	6,500	6,500	4,000	62%	
Bowling Green Pavilion	500	333	384	115%	
Bowling Green Other Expenses	500	333	420	126%	
Tennis Courts - Maintenance	1,250	1,250	0	0%	
Tennis Courts - Other Expenses	250	167	0	0%	
Deer Park Pavilion - Electricity	650	433	772	178%	Account in credit by £250
Deer Park Pavilion - Water Testing	1,200	600	478	80%	
Deer Park Pavilion - Cleaning	1,230	820	692	84%	
Deer Park Pavilion - Repairs & Renewals	4,000	2,667	1,061	40%	
Deer Park - Cricket Field	8,200	8,200	5,582	68%	
Deer Park - Football Pitch	500	500	0	0%	
Deer Park - Other Costs	11,500	11,500	8,990	78%	
Deer Park - Wall Pond	2,500	2,500	1,500	60%	
Deer Park - Play Area	1,000	667	40	6%	
Chartwell Fields - Grass Cutting	3,500	3,500	4,260	122%	
Chartwell Fields - Play Area	4,250	2,833	1,827	64%	pathway and gate removal
Adlington - Grass Cutting	3,500	3,500	3,045	87%	
Adlington - Other Costs	1,200	800	572	71%	Benches
Adlington - Play Area	2,250	1,500	392	26%	Additional costs for repairs to play equipment
FACILITIES TOTAL	54,730	48,770	34,015	70%	
ENVIRONMENT					
Salary	20,500	13,667	11,756	86%	Delay in receiving November invoice and staff changes in year

Planting Schemes	11,000	11,000	7,512	68%	
Grounds Maintenance	3,810	2,540	529	21%	
Footpaths	1,000	667	1,295	194%	Additional costs for safety clothing for volunteers
Litter Bins	3,350	2,233	0	0%	
Dog Waste Bins	6,000	4,500	1,268	28%	
Grit Bins	1,000	500	0	0%	
Bus Shelters	1,300	867	822	95%	RTC on Derby Road
ENVIRONMENT TOTAL	47,960	35,973	23,181	64%	
CHURCH					
Machinery Repairs and Maintenance	150	100	0	0%	
Trade Refuse	500	375	575	153%	
Other Costs	100	67	6	9%	
CHURCH TOTAL	750	542	581	107%	
PROJECTS	24,100				
TOTAL EXPENDITURE	233,425	156,034	110,170	71%	

13. Bank Reconciliation

To confirm as a correct record, the bank reconciliation detailing account balances, and any outstanding receipts. The reconciliation and bank statements shall be signed by the Chair of the Council.

Bank Reconciliation for month ending November 2021			
		£s	£s
Cash Book Balance Brought Forward			350,656.98
Total Receipts for the Month			2,598.20
Total Payments for the Month			5,866.62
Cash Book Balance Carried Forward			347,388.56
Wingerworth Parish Council Bank Statements			
14041453 Current		300	
10163805 Deposit		347,088.56	
Fund		0	
Total Bank Balances			347,388.56
Receipts Not Yet Cleared		0	
Total Receipts Not Yet Cleared			0
Payments Not Yet Presented		0	
Total Payments Not Yet Presented			0
Closing Bank Balances			347,388.56
Difference Between Closing Cash Book Balance and Closing Bank Balances			
			0.00
Adjustments to Reconciliation			0
Unreconciled Difference			0.00

14. Reports from Council Committees, Advisory Groups and Workshops

To review reports from Council Committees, Advisory Groups and Workshops.

14.1 Finance Committee

To review a report from the Chair of the Finance Committee; enclosed.

14.2 Premises and Facilities Committee

To review a report from the Chair of the Premises and Facilities Committee; enclosed.

14.2.1 Tree Planting Update

The first batch of 30 trees have been planted at Chartwell Park. A further 105 trees have been received and are due to be planted on 12 December 2021.

14.3 Community Engagement Committee

To review a report from the Chair of the Community Engagement Committee; enclosed.

14.4 Standards and Governance Committee

To review a report from the Chair of the Standards and Governance Committee; enclosed.

15. Date of next meeting

Confirmation of the date of the next Council meeting – Thursday 13 January 2022.

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL