

Wingerworth Parish Council
Minutes of meeting of Council on 10 November 2022

Present:

P	Councillor Frank Adlington-Stringer	A	Councillor Neil Baker
P	Councillor Pat Coleman	P	Councillor Trevor Collins
P	Councillor Ian Eames	P	Councillor Mark Faulkner
P	Councillor David Hancock (Vice Chair)	P	Councillor Michael Hardman
P	Councillor Cecilia Harper	P	Councillor Craig Hodgson
P	Councillor Anne Knyhynyckyj (Chair)	P	Councillor Helen Nelms
P	Councillor Stephen Peters	P	Councillor Ross Shipman
		P	Charlotte Taylor (Clerk)

6 members of the public and 3 representatives from Clay Cross Angling Association

Apologies for absence

20221110-1 Apologies for absence were received from Cllr Neil Baker.

Declaration of interests

20221110-2 Cllrs Hancock declared an interest in agenda items 7.7 and 10, Cllrs Coleman and Eames declared an interest in agenda items 6.6, 10.2 and 11.6 and Cllr Knyhynyckyj declared an interest in agenda item 7.3.6.

Minutes of the previous minutes

20221110-3 The Minutes of the Meeting of the Council held on Thursday 13 October 2022 were approved, with minor amendments and signed by the Chair.

Variation of order of business

20221110-4 There was a request for agenda items 7.1, 7.2.3, 7.3.3, 7.3.5 to be dealt with as exempt item under paragraph 4 of Schedule 12A of the Local Government Act 1972 and agenda item 7.4 to be dealt with following agenda item 5 so representatives from Clay Cross Angling Association can answer any questions in relation to the Management Plan.

Public forum

20221110- 5 The following issues or comments were raised by members of the public;

There was a request for an additional waste bin to be installed along Swathwick Lane, it was agreed that the Premises and Facilities Committee would deal with this request.

A volunteer from the Craft Fair fed back some of the positive comments received regarding the updated Parish Hall, it was reported that there were some issues from the event and these are being addressed.

A resident raised an issue regarding the care of the trees planted and suggested that the Council consider future maintenance for similar schemes. The resident and Cllr Adlington-Stringer agreed to attend the Deer Park to remove the cardboard covers and replace stakes where required.

There was a query regarding Council plans for youth engagement and a youth club, it was reported that this is pending the outcome of a youth consultation.

Finally, there was a request for an update on lighting scheme for the Parish Hall car park, along with a report that the planning application submitted for signage advises that neighbours were consulted and they believe this is inaccurate. It was agreed the Clerk would look into this.

Agenda item 7.4 was dealt with following the Public Forum to allow representatives from Clay Cross Angling Association to respond to any questions in relation to the Management Plan.

7.4 NOTED: Representatives from Clay Cross Angling Association (CCAA) were in attendance to provide an overview of their Weed Management Proposal, along with answering any queries.

The Club reported that both ponds managed by CCAA; the Wall Pond and the Lido suffered serious issues with weeds last year, the Association have been successful in obtaining a grant to purchase a weed rake system approved by the Environment Agency (EA).

There was a question regarding the use of dye and barley straw, particularly on shallow ponds. It was reported that the dye is to suppress the weed and acknowledged that it does have limited success in shallow ponds. It was also reported that the use of all chemicals is now banned by the EA.

NOTED: Clerk's report – items for Information

6.1 Summary of tree planting programme.

6.2 Village Fun Day – new committee have booked 2023 for Saturday 24 June 2023.

6.3 Feedback from User Groups on Parish Hall Refurbishment.

6.4 Update from Cllr Shipman – report of empty property.

6.5 Update from DCC on Footpath opposite Barley Mow, maintenance has now been completed.

6.6 Parish Hall Project Investigation, questions submitted by Cllr Hodgson shared.

Items for Decision:

20221110-7

Agenda Item 7.1 was dealt with as an exempt item.

7.2 NOTED: Quarterly review of the 4-year Council Action Plan.

It was agreed that communication regarding Council events should be shared on the Wingerworth Village Page to reach a wider range of residents, along with promotion of the three Council maintained parks in the parish.

7.3 To consider proposals from the Future Proof Working Group; Policies and Procedures.

7.3.1 RESOLVED: All current documents to be stored at the Parish rooms (parish office) it is practical to have all closed and current council documents held in a safe secure place within the parish room (Store area) this would ensure we are covered by data protection and confidentially and all information is at hand within our premises.

Council to purchase a suitable secure storage unit/safe to be located within the parish rooms and move all documents to the Hall.

To commission someone to transfer all documents into an electronic back up.

The motion was approved 12-0;

For - Cllrs Adlington-Stringer, Coleman, Collins, Faulkner, Hancock, Hardman, Harper, Hodgson, Knyhynyckyj, Peters, Shipman and Nelms

Against –

Abstain – Cllr Eames

Agenda items 7.3.2 and 7.3.3 were deferred until the December Council meeting.

7.3.4 REJECTED: Proposal that working groups need to have notes on all their meetings available to Council to ensure all recommendations, decisions, votes notes are recorded.

The motion was rejected 7-6;

For - Cllrs Adlington-Stringer, Collins, Hancock, Harper, Hodgson and Peters

Against – Cllrs Coleman, Eames, Faulkner, Hardman, Knyhynycky, Nelms and Shipman

Abstain –

Agenda item 7.3.5 was deferred until the December Council meeting.

Cllr Knyhynyckyj declared an interest in agenda item 7.3.6 and did not take part in the vote.

7.3.6 RESOLVED: Proposal for the council to discontinue the chairs set allowance, any out-of-pocket expense can be submitted to council as with all other councillors.

The motion was approved 9-3;

For - Cllrs Adlington-Stringer, Collins, Faulkner, Hancock, Harper, Hodgson, Peters, Shipman and Nelms

Against – Cllrs Coleman, Eames and Hardman

Abstain –

7.3.7 RESOLVED: To avoid any councillor having the appearance of having too much influence on the council, no councillor can be on more than two committee as previously discussed in the committee review. This will enable everyone gets an opportunity to be on a committee and help the council to maximise the use of their skills, talent and knowledge was unanimously approved by the Council.

Cllrs Collins, Hodgson, Knyhynyckyj and Nelms declared an interest in agenda item 7.3.8 and didn't participate in the vote.

Cllr Hancock Chaired agenda item 7.3.8.

7.3.8 RESOLVED: Councillors to only hold a single chairs role to take effect from May 2023.

The motion was approved 8-1;

For - Cllrs Adlington-Stringer, Faulkner, Eames, Hancock, Hardman, Harper, Peters, and Shipman

Against – Cllr Coleman

Abstain –

Agenda item 7.3.9 was deferred until the December Council meeting.

7.3.10 RESOLVED: Council notes that draft minutes are currently published direct to the public domain, prior to their being resolved as a correct record. Council believes that errors in unapproved minutes can cause unnecessary confusion and enquiries. That all minutes are not published to the public until approved as correct by resolution of council or committee, to avoid issues. If approved it is proposed that this is introduced from November 2022.

The motion was approved 12-1;

For - Cllrs Adlington-Stringer, Coleman, Collins, Faulkner, Hancock, Hardman, Harper, Hodgson, Knyhynyckyj, Peters, Shipman and Nelms

Against – Cllr Eames

Abstain –

7.3.11 REJECTED: Live streaming of all committees' meetings (from reopening of the parish rooms). to ensure we have total transparency and recordings of the meeting.

The motion was rejected 9-4;

For - Cllrs Adlington-Stringer, Collins, Harper and Hodgson

Against – Cllrs Coleman, Eames, Faulkner, Hancock, Hardman, Knyhynyckyj, Peters, Shipman and Nelms

Abstain –

7.6 NOTED: Parish Hall Update, including Remodelling Group Budget

Cllr Hancock declared an interest in agenda item 7.7 and left the meeting.

7.7 RESOLVED: To reappoint Joanne Taylor to undertake the Council's Internal Auditor for 2023/24.

The motion was approved 11-0;

For - Cllrs Adlington-Stringer, Coleman, Collins, Eames, Faulkner, Hardman, Hodgson, Knyhynyckyj, Peters, Shipman and Nelms

Against –

Abstain – Cllr Harper

Cllr Hancock re-joined the meeting for agenda item 7.8.

7.8 NOTED: Drainage at Deer Park – Update Report

RESOLVED: To ask Cllr Baker to assist the Clerk in the next stage of the project, was unanimously approved by the Council.

7.9 NOTED: Warm Rooms Update – Cllr Knyhynyckyj reported that the Derbyshire County Council have agreed to sharing the space during periods when the Library is open and there is a group of volunteers to assist with serving refreshments lead by the Community Association.

RESOLVED: Council will offer a free venue, with authority delegated to the Parish Hall Administrator to manage the bookings. Council to provide a grant to use the space, along with start-up costs of £20 to cover refreshments.

The motion was approved 11-0;

For - Cllrs Adlington-Stringer, Coleman, Collins, Eames, Faulkner, Hancock, Hardman, Knyhynyckyj, Peters, Shipman and Nelms

Against – Cllr Harper

Abstain – Cllr Hodgson

Cllr Collins declared an interest in agenda item 7.10 and didn't participate in the vote.

7.10 NOTED: Notes from meeting with Wingerworth Allotment Co-operative Society

RESOLVED: To grant approval, as landowner, for the Allotment Co-operative Society to submit a grant application for around £9,000 for hedgerow to develop wildlife corridor at the rear of the site was, unanimously approved by the Council.

Cllr Adlington-Stringer was absent for agenda item 8.

Review of action plan

20221110-8 NOTED: The meeting action plan was noted.

Correspondence received

20221110-9 Correspondence received was noted.

9.1 DALC November Newsletter.

Planning Applications

20221110-10 The listed applications were noted.

Planning Decisions

20221110-11 The listed decisions were noted.

Accounts

20221110-12 Receipts noted and the payments below were approved by the Council.

Wingerworth Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
224	Loan Repayments (PWL	04/10/2022		Current Account (14041453)		Loan	PWL	X	23,454.25		23,454.25
225	Electricity	07/10/2022		Current Account (14041453)		Electricity	British Gas	S	54.54	10.90	65.44
180	Churchyard Maintenance	11/10/2022		Current Account (14041453)		Trade Waste Collection	NEDDC	X	302.12		302.12
181	Cleaning and Waste Colle	11/10/2022		Current Account (14041453)		Trade Waste Collection	NEDDC	X	619.06		619.06
172	IT and Stationery	11/10/2022		Current Account (14041453)		Software	Zoom	S	119.90	23.98	143.88
173	Parish Hall Project	11/10/2022		Current Account (14041453)		Equipment	Exact IT Ltd	S	3,000.00	600.00	3,600.00
174	Parish Hall Project	11/10/2022		Current Account (14041453)		Equipment	Exact IT Ltd	S	889.00	177.80	1,066.80
175	Parish Hall Project	11/10/2022		Current Account (14041453)		Equipment	Exact IT Ltd	S	915.00	183.00	1,098.00
176	Deer Park Recreation Grc	11/10/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	97.50	19.50	117.00
177	Footpaths	11/10/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	320.00	64.00	384.00
178	Adlington Recreation Gro	11/10/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	672.50	134.50	807.00
179	Chartwell Recreation Gro	11/10/2022		Current Account (14041453)		Grounds Maintenance	Paul Smart Agriculture ar	S	672.50	134.50	807.00
182	Parish Hall Project	11/10/2022		Current Account (14041453)		Parish Hall Project	Express Movers	S	520.00	104.00	624.00
183	IT and Stationery	11/10/2022		Current Account (14041453)		Software	2Commune Ltd	S	960.00	192.00	1,152.00
184	Parish Hall Project	11/10/2022		Current Account (14041453)		Parish Hall Project	Amazon	S	107.42	21.48	128.90
185	Deer Park Recreation Grc	11/10/2022		Current Account (14041453)		Play Equipment	NEDDC	S	45.00	9.00	54.00
186	Chartwell Recreation Gro	11/10/2022		Current Account (14041453)		Play Equipment	NEDDC	S	45.00	9.00	54.00
187	Adlington Recreation Gro	11/10/2022		Current Account (14041453)		Play Equipment	NEDDC	S	45.00	9.00	54.00
188	Parish Hall Project	11/10/2022		Current Account (14041453)		Parish Hall Project	Wayfair	S	124.98	24.99	149.97
189	Parish Hall Project	11/10/2022		Current Account (14041453)		Software	Scribe Accounts	S	247.00	49.40	296.40
190	IT (Telephone, Alarm anc	11/10/2022		Current Account (14041453)		Software	Scribe Accounts	S	348.00	69.60	417.60
191	Deer Park Recreation Grc	11/10/2022		Current Account (14041453)		Grounds Maintenance	Shed Grounds Maintenanc	S	267.49	53.50	320.99
192	Adlington Recreation Gro	11/10/2022		Current Account (14041453)		Play Equipment	Hags SMP Ltd	S	270.00	54.00	324.00
193	Deer Park Recreation Grc	11/10/2022		Current Account (14041453)		Play Equipment	Hags SMP Ltd	S	50.18	10.03	60.21
194	Deer Park Recreation Grc	11/10/2022		Current Account (14041453)		Play Equipment	Hags SMP Ltd	S	142.00	28.40	170.40
195	Deer Park Recreation Grc	11/10/2022		Current Account (14041453)		Water Supply	Severn Trent	S			
196	Planting Schemes	11/10/2022		Current Account (14041453)		Floral Displays	Boston Bulbs	S	186.66	37.33	223.99
227	IT (Telephone, Alarm anc	17/10/2022		Current Account (14041453)		Telephone	BT Group PLC	S	37.28	7.45	44.73
226	Bowling Green Facility	17/10/2022		Current Account (14041453)		Bowling Green Maintenanc	Mr D Robins	X	450.00		450.00
228	Deer Park Pavilion	19/10/2022		Current Account (14041453)		Electricity	British Gas	S	27.16	5.43	32.59

200	Salaries	20/10/2022		Current Account (14041453)	Salaries	NEDDC	X	4,566.32		4,566.32
206	Footpaths	20/10/2022		Current Account (14041453)	Signage	Zazzle	X	113.87		113.87
210	S137 Grants	20/10/2022	20221013-7.14	Current Account (14041453)	S137 Grant	Wingerworth Scouts	X	350.00		350.00
197	Deer Park Recreation Grc	20/10/2022		Current Account (14041453)	Play Equipment	Pugh-Lewis	S	700.00	140.00	840.00
198	Advertising	20/10/2022		Current Account (14041453)	Wings	Heron Publications	S	150.00	30.00	180.00
199	Footpaths	20/10/2022		Current Account (14041453)	Footpath Materials	PCS Motor Factors	S	9.16	1.83	10.99
201	Parish Hall Project	20/10/2022		Current Account (14041453)	Signage	Seton	S	26.89	5.38	32.27
202	Parish Hall Project	20/10/2022		Current Account (14041453)	Signage	Amazon	S	19.97	4.00	23.97
203	Parish Hall Project	20/10/2022		Current Account (14041453)	Signage	Amazon	S	2.49	0.50	2.99
204	IT and Stationery	20/10/2022		Current Account (14041453)	Website	2Commune Ltd	S	35.00	7.00	42.00
205	Parish Hall Project	20/10/2022		Current Account (14041453)	Equipment	Amazon	S	86.50	17.30	103.80
207	IT and Stationery	20/10/2022		Current Account (14041453)	Consumables	Eurooffice Ltd	S	45.01	9.01	54.02
208	Parish Hall Project	20/10/2022		Current Account (14041453)	Equipment	Nisbet	S	51.07	10.21	61.28
209	Parish Hall Build Costs	20/10/2022		Current Account (14041453)	Parish Hall Project	H A Briddon Ltd	S	183,556.00	36,711.20	220,267.20
229	Bank Charges	21/10/2022		Current Account (14041453)	Bank Charges	RBS	X	17.15		17.15
230	External Consultancy	25/10/2022		Current Account (14041453)	HR Services	Personnel Advice & Soluti	S	100.00	20.00	120.00
216	Salaries	28/10/2022		Current Account (14041453)	Grounds Maintenance	Lee Cutts-Bland	X	500.00		500.00
217	Parish Hall Project	28/10/2022		Current Account (14041453)	CCTV	Hasland Security Services	X	2,445.00		2,445.00
218	Parish Hall Build Costs	28/10/2022		Current Account (14041453)	CCTV	Hasland Security Services	X	100.00		100.00
219	Parish Hall Project	28/10/2022		Current Account (14041453)	Parish Hall Project	Wingerworth Church Cen	X	52.00		52.00
220	Footpaths	28/10/2022		Current Account (14041453)	Footpath Materials	Wingerworth FPWG	X	35.00		35.00
221	Parish Hall Project	28/10/2022		Current Account (14041453)	Parish Hall Project	Wingerworth Church Cen	X	31.00		31.00
222	Parish Hall Project	28/10/2022		Current Account (14041453)	Parish Hall Project	Jamie Bradbury	X	160.00		160.00
211	Parish Hall Project	28/10/2022		Current Account (14041453)	Parish Hall Project	Viking	S	43.97	8.79	52.76
212	IT and Stationery	28/10/2022		Current Account (14041453)	Office Consumables	Viking	S	57.95	11.59	69.54
213	IT and Stationery	28/10/2022		Current Account (14041453)	Office Consumables	Viking	S	25.98	5.20	31.18
214	Parish Hall Project	28/10/2022		Current Account (14041453)	Parish Hall Project	Viking	S	68.49	13.70	82.19
215	Parish Hall Project	28/10/2022		Current Account (14041453)	Parish Hall Project	Viking	S	170.90	34.18	205.08
223	Repairs	28/10/2022		Current Account (14041453)	Fire Extinguishers	Right Action Ltd	S	285.96	57.19	343.15
							Total	228,795.22	39,119.87	267,915.09

Wingerworth Parish Council
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
96	Bowling Green	01/10/2022		Current Account (14041453)		Bowling Green Maintenanc	Wingerworth Bowls Club	X			
105	Tennis Courts	01/10/2022		Current Account (14041453)		Tennis Fees	Stripe	X	3.63		3.63
111	Bowling Green	03/10/2022		Current Account (14041453)		Bowling Green Maintenanc	Wingerworth Bowls Club	E	233.33		233.33
112	Other	04/10/2022		Current Account (14041453)		VAT Return	HMRC	R		53,051.58	53,051.58
115	Parish Hall Lettings	14/10/2022		Current Account (14041453)		Parish Hall Lettings	Neale	S	41.66	8.34	50.00
116	Parish Hall Lettings	14/10/2022		Current Account (14041453)		Parish Hall Lettings	Men in Sheds	S	17.00	3.40	20.40
113	Tennis Courts	14/10/2022		Current Account (14041453)		Tennis Fees	Qualitas	E	70.00		70.00
114	Tennis Courts	17/10/2022		Current Account (14041453)		Tennis Fees	Stripe	X	7.26		7.26
118	Other	21/10/2022		Current Account (14041453)		Fees	Wingerworth Allotment C	X	375.00		375.00
117	Allotments	21/10/2022		Current Account (14041453)		Allotment Fees	Wingerworth Allotment C	E	106.00		106.00
120	Parish Hall Lettings	25/10/2022		Current Account (14041453)		Parish Hall Lettings	WJSA	S	91.66	18.34	110.00
121	Parish Hall Lettings	25/10/2022		Current Account (14041453)		Parish Hall Lettings	WJSA	S	50.00	10.00	60.00
122	Parish Hall Lettings	26/10/2022		Current Account (14041453)		Parish Hall Lettings	Laura BARNET	S	70.83	14.17	85.00
123	Parish Hall Lettings	31/10/2022		Current Account (14041453)		Parish Hall Lettings	Lauren Leverton	S	50.00	10.00	60.00
124	Other	31/10/2022		Deposit Account (10163805)		Bank Interest	RBS	X	234.98		234.98
Total									1,351.35	53,115.83	54,467.18

Budget

20221110-13 profiled budgets were noted subject to queries raised.
Confirmation of expenditure on Parish Hall Repairs totalling; £841.78.
Confirmation of Year End Adjustments (from meeting 20220512).
Check reserves budget for Parish Hall Project; £160,000-£260,000.

Bank Reconciliation

20221110-14 The bank balances and bank reconciliation were unanimously approved and signed by the Chair.

It was resolved to suspend Standing Order 3x at 9:12pm.

Reports from Council committees, advisory groups and workshops.

20221110-15

15.1 NOTED: report from the Chair of the Community Engagement Committee.

15.1.1 RESOLVED: To accept a proposal from the Community Engagement Committee to hold the Official Opening of Parish Hall on Saturday 11 March 2023 from 1:00-3:00pm. The event will include refreshments, the unveiling of a piece of artwork from each of the local primary schools and all local groups will be invited to attend and share details of their groups "What's on in Wingerworth". The heads from both local primary schools will be invited to open the event, was unanimously approved by the Council.

15.1.2 RESOLVED: Expenditure for annual Christmas Event of up to £150 to support the annual Council Christmas Lights Switch on, which is due to take place on Friday 2 December 2022 from 6:30pm. The money is to pay for entertainment and purchase refreshments. Come out of the budget if available, was unanimously approved by the Council.

15.1.3 NOTED: Remembrance Day – Friday 11 November 2022 at the Parish Hall.

15.2 NOTED: the Finance Committee have not met since the last meeting of the Council.

15.3 NOTED: report from the Chair of the Premises and Facilities Committee.

15.4 NOTED - report from the Chair of the Governance Committee.

15.4.1 RESOLVED: To accept a proposal to appoint a working party consisting of Cllrs Collins, Harper, Hodgson, Knyhynyckyj, the Clerk and the Parish Hall Administrator to produce a specific building risk assessment as an addendum to the generalised assessment currently in existence to come into immediate effect.

Members are invited to complete a building risk assessment form if they wish (these will be available in Reception).

RESOLVED: To have a full risk assessment undertaken by an accredited professional at a cost of £600, was unanimously approved by the Council.

Date of next meeting

20221110-16 The date of the next meeting was confirmed as Thursday 8 December 2022 at 7:15pm.

The following items were dealt with as exempt;

7.1 REJECTED: Amendment to agenda item 7.1; the Staffing Business Case be amended to a shared post with a maximum of 20 hours, with overtime as agreed by Council.

The motion was rejected 7-2;

For - Cllrs Harper and Hodgson

Against – Cllrs Adlington-Stringer, Coleman, Eames, Hancock, Hardman, Knyhynyckyj and Shipman

Abstain – Cllrs Collins, Faulkner, Peters and Nelms

RESOLVED: To accept the Staffing Business Case and proceed with the consultation as set out below. Council consults with two current Parish and Community Facilities Officers, with the support of HR Advisor; Chris Moses, on the following;

Council to offer 25 hours per week for the two roles of Parish and Community Facilities Officers', this could be achieved in a number of ways including; a shared reduction in hours, or one post with one potential redundancy. The proposal is to be discussed with employees in a consultation process with all options open for consideration (including voluntary redundancy should this be requested).

Council have already agreed to ceasing the maintenance at the churchyard which will result on the loss of 10 hours, taking the total from 43 hours down to 33 hours.

Council have completed a time and motion study which identified 24.5 hours of work required to undertake cleaning at the Parish Hall along with all external duties. This has been independently verified by a consultation exercise undertaken with three separate contractors (one cleaning contractor and two grounds maintenance contractors) where the indicative hours for tasks required ranged from 24.5-25.5.

The motion was approved 7-3;

For - Cllrs Coleman, Eames, Faulkner, Hancock, Hardman, Knyhynyckyj and Shipman

Against – Cllr Adlington-Stringer, Harper and Hodgson

Abstain – Cllrs Collins, Peters and Nelms

It was resolved to defer the remaining items under agenda item 7.3; 7.3.2, 7.3.3, 7.3.5 and 7.3.9 to the December meeting of the Council.

Cllr Peters left the meeting at 9:55pm and was absent for the vote on agenda item 7.5.

Cllr Adlington-Stringer left the meeting at 10:02pm and was absent for the vote on agenda item 7.5.

Cllr Hodgson left the meeting at 10:03pm and was absent for the vote on agenda item 7.5

7.5 REJECTED: Proposal to submit the draft response to Clay Cross Angling Association's Weed Management Plan was rejected.

The motion was rejected 8-0;

Against -

Against – Cllrs Coleman, Eames, Faulkner, Hancock, Hardman, Harper, Knyhynyckyj and Shipman

Abstain – Cllrs Collins and Nelms

The Chair thanked members for their attendance at the meeting.

The Chair closed the meeting at 10:06pm