

Wingerworth Parish Council
Minutes of meeting of Council on 12 May 2022

Present:

P	Councillor Frank Adlington-Stringer	P	Councillor Pat Coleman
P	Councillor Trevor Collins	P	Councillor Ian Eames
P	Councillor Mark Faulkner	P	Councillor Eric Gilson (Chair)
P	Councillor Gary Green	P	Councillor David Hancock
P	Councillor Michael Hardman	P	Councillor Cecilia Harper
P	Councillor Craig Hodgson	P	Councillor Anne Knyhynyckyj (Vice Chair)
P	Councillor Helen Nelms	P	Councillor Ross Shipman
		P	Charlotte Taylor (Clerk)

4 members of the public

Election of Chair and Declaration of Office

20220512-1 Cllr Gilson was voted in as Chair for the succeeding year and signed the declaration of office.

Election of Vice Chair and Declaration of Office

20220512-2 Cllr Knyhynyckyj was voted in as Vice Chair for the succeeding year and signed the declaration of office.

Apologies for absence

20220512-3 Apologies for absence were received from District Cllr Diana Ruff.

Variation of order of business

20220512-4 There was a request to deal with agenda item 8.6 at the beginning of the meeting to allow the allotment representatives to respond to any questions, and for agenda item 8.17 to be dealt with as an exempt under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972.

Declaration of interests

20220512-5 Cllr Hancock declared an interest in agenda item 11 and Cllr Collins declared an interest in agenda item 8.6.

Public forum

20220512-6

A resident enquired about the trees planted on the park, it was confirmed that the plastic covers and canes are due to be replaced with stakes.

Cllr Knyhynyckyj reported on rubbish being thrown in Stubbing Pond on behalf of a resident, it was agreed the Clerk would contact the owner to arrange for some signage to be installed.

Cllr Nelms reported on positive feedback from a resident following a visit to Adlington Park and passed on thanks to the Council.

Minutes of the previous minutes

20220512-7 The Minutes of the Council Meeting held on Thursday 14 April 2022 were confirmed as a true record and were signed by the Chair.

Clerk's report – items for Information and Decision

20220512-8 The Clerk reported on the following items:

Decisions:

8.1 Review of Policies and Procedures

To re-adopt the following policies and procedures due for review on the recommendation of the Standards and Governance Committee was approved by the Council with the amendment for all references to be made gender neutral.

8.1.1 Review of Standing Orders with proposed amendment.

Annual review of Standing Orders, with a proposal to accept the recommendation from the Committee Review to amend Standing Orders to limit the Chair's term of office to 24 months in any one electoral cycle; to be elected annually at the Annual Council Meeting.

8.1.2 Review of Financial Regulations

8.1.3 Review of Health and Safety Policy

8.1.4 Review of Risk Management Schedule

8.1.5 Review of Safeguarding Policy

8.1.6 Review of Training Policy – deferred to the June Council meeting.

8.1.7 Review of Scheme of Delegation – pending completion of Committee Review

RESOLVED: To re-adopt policies and procedures due for renewal with the proposed amendments listed at agenda items 8.1 and 8.1.1.

The motion was approved 12-0;

For – Cllrs Adlington-Stringer, Coleman, Collins, Eames, Faulkner, Green, Hancock, Hardman, Harper, Knyhynyckyj Nelms and Shipman

Against –

Abstain – Cllrs Hodgson and Gilson

8.2 Committee Review; report enclosed

To consider accepting the recommendations from the Committee Review, including Committee Terms of Reference, with one amendment to point 20 to include “tenders”.

The motion was approved 12-2;

For – Cllrs Adlington-Stringer, Coleman, Collins, Eames, Faulkner, Gilson, Green, Hancock, Hardman, Harper, Knyhynyckyj and Nelms

Against – Cllrs Hodgson and Shipman

Abstain –

8.3 RESOLVED - Committee Membership for 2022/23

Community Engagement	Finance	Governance	Premises and Facilities
Cllr Frank Adlington-Stringer	Cllr Pat Coleman	Cllr Pat Coleman	Cllr Frank Adlington-Stringer
Cllr Pat Coleman	Cllr Eric Gilson	Cllr Trevor Collins	Cllr Pat Coleman
Cllr Ian Eames	Cllr Michael Hardman	Cllr Michael Hardman	Cllr Trevor Collins
Cllr Mark Faulkner	Cllr Craig Hodgson	Cllr Anne Knyhynyckyj	Cllr Cecilia Harper
Cllr Anne Knyhynyckyj	Cllr Helen Nelms		Cllr Craig Hodgson

8.4 RESOLVED – To re-confirm eligibility to adopt the General Power of Competence under S137 Local Government Act 1972, for the year 2022/2023 was approved unanimously by the Council.

8.5 DEFERRED – To accept the nomination for Council Charity 2022/23 to the June meeting. Members to submit suggestions and the Clerk to post online for expressions of interest.

Cllr Collins declared an interest in agenda item 8.6 and left the meeting at 7:13pm

8.6 RESOLVED – Allotment Lease

RESOLVED - Adoption of Allotment Lease with amendments to the length of lease to 25 years with a 5-year break clause.

The motion was approved 9-1;

For – Cllrs Coleman, Faulkner, Gilson, Green, Hancock, Hardman, Knyhynyckyj, Nelms and Shipman

Against – Cllr Hodgson

Abstain – Cllrs Adlington-Stringer, Harper and Eames

RESOLVED - Rent agreed as 1p per cultivated square meter annually to be renegotiated at the 5-year review period.

The motion was approved 12-1;

For – Cllrs Adlington-Stringer, Coleman, Faulkner, Eames Gilson, Green, Hancock, Hardman, Hodgson, Knyhynyckyj Nelms and Shipman

Against –

Abstain – Cllr Harper

RESOLVED – Update section 2b to define the prioritising of Wingerworth residents; plot holders must be a resident of Wingerworth at point of taking on the lease, the Tenant shall reconfirm eligibility to renew the lease at annual renewal period and the lease shall cease if the plot holder is no longer a resident of Wingerworth.

The motion was approved 12-0;

For – Cllrs Adlington-Stringer, Coleman, Eames, Faulkner, Gilson, Green, Hancock, Hardman, Hodgson, Knyhynyckyj Nelms and Shipman

Against –

Abstain – Cllr Harper

Cllr Collins rejoined the meeting at 7:31pm

8.7 DEFERRED – To defer the proposal from Cllr Faulkner of an introduction and promotion of a warm room at the Parish Hall and to ask the Parish Hall Working Group to replicate the concept through as many local sites as possible to meet all sections of the community to a Working Group.

8.8 RESOLVED - Approval of expenditure for remarking MUGA courts at a cost of £870, to include one 50mm five a side football pitch, one 60mm netball court and add one 50mm pickleball court.

The motion was approved 12-0;

For – Cllrs Adlington-Stringer, Collins, Eames, Faulkner, Gilson, Green, Hancock, Hardman, Hodgson, Knyhynyckyj, Nelms and Shipman

Against –

Abstain – Cllrs Coleman and Harper

8.9 RESOLVED – To proceed with DALC subscription renewal for 2022/23 at a cost of £922.59

The motion was approved 10-2;

For – Cllrs Adlington-Stringer, Coleman, Collins, Eames, Faulkner, Gilson, Green, Hardman, Knyhynyckyj and Shipman

Against – Cllrs Hodgson and Hancock

Abstain – Cllrs Harper and Nelms

8.10 RESOLVED - Approval of expenditure for a set of lockers for Council employees to secure Council and personal effects at a cost of £115

The motion was approved 12-2;

For – Cllrs Coleman, Collins, Eames, Faulkner, Gilson, Hancock, Hardman, Harper, Hodgson, Knyhynyckyj Nelms and Shipman

Against –

Abstain – Cllr Adlington-Stringer and Green

8.11 RESOLVED - Approval of expenditure for pavilion key fobs at a cost of £200.26 was approved unanimously by the Council.

8.12 RESOLVED - Approval of cashflow forecast and payment dates for the Parish Hall project (Contract Sum £915,940) was approved unanimously by the Council.

8.13 DEFERRED - Approval of expenditure for a Portable Speed Indicator Device (SID) with Smiley/Angry Face at a cost of £2,900 pending further details from Derbyshire County Council about installation, ongoing costs for moving and maintenance and grant funding.

8.14 RESOLVED: Proposals from Future Proof Wingerworth Working Group.

8.14.1 To carry out a survey during the Fun Day to establish village residents' priorities for the upgrading of the Pavilion.

Members to forward any ideas/suggestions for inclusion on the survey to Cllr Adlington-Stringer.

8.14.2 That the working group be allowed to draw on the resources of the Parish Clerk as, or if, necessary to be able to produce accurate and realistic recommendations.

8.14.3 The working group carry out a confidential survey of all Councillors to seek their views on how they see the way forward for the Council.

The motion was approved 13-0;

For – Cllrs Adlington-Stringer, Coleman, Collins, Eames, Faulkner, Gilson, Green, Hancock, Hardman, Harper, Hodgson, Nelms and Shipman

Against –

Abstain – Cllr Knyhynyckyj

It was proposed and seconded that Wingerworth Parish Council Standing Order 3(x) be suspended at 8:56pm and the meeting continued.

8.15 RESOLVED - Dates for ordinary meetings of the Council in 2022/23 was approved unanimously by the Council.

8.16 RESOLVED - Accept review of Standing Orders and Direct Debits for 2022/23 was approved unanimously by the Council.

Information:

8.17 NOTED - Parish Hall Project Update, including staffing update.

It was agreed to delegate looking at the future use of the Parish Hall to a Working Group including Cllrs Collins, Gilson and Knyhynyckj.

8.18 NOTED - Queens Canopy – trees planted logged on website to commemorate the Queen’s Jubilee.

<https://queensgreencanopy.org/counties-and-cities/>

8.19 NOTED – Update report on Management of Tennis Courts.

Review of action plan

20220512-9 The action plan was reviewed.

Correspondence received

20220512-10 Correspondence received was noted.

RESOLVED: Clerk to speak to NEDDC and Chesterfield Cricket Club about the grounds maintenance cost and bring back to Council for the June meeting.

NEDDC to provide the following information; option to reduce/cancel contract for 2022/23 and income generated, along with calculation and the delay in repairing the posts on the pitch.

10.1 DALC April Newsletter (circulated).

10.2 DALC Clerk and Chair Forums - Request for information (enclosed).

Planning Applications

20220512-11 The listed applications were noted.

Planning Decisions

20220512-12 The listed decisions were noted.

Accounts

20220512-13 Receipts noted and the payments below were approved.

3 May 2022 (2022-2023)

Wingerworth Parish Council PAYMENTS LIST

Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
2	Subscriptions	11/04/2022	Current Account (14041453)	Subscriptions	DALC	E	922.59		922.59
3	Insurance	11/04/2022	Current Account (14041453)	Insurance	BHIB Ltd	E	3,680.90		3,680.90
8	Recruitment and Training	11/04/2022	Current Account (14041453)	Training	DALC	E	275.00		275.00
9	Cleaning and Waste Collectior	11/04/2022	Current Account (14041453)	Trade Waste Collection	NEDDC	E	619.06		619.06
10	Churchyard Maintenance	11/04/2022	Current Account (14041453)	Trade Waste Collection	NEDDC	E	302.12		302.12
1	Deer Park Recreation Ground	11/04/2022	Current Account (14041453)	Grounds Maintenance	Shed Grounds Maintenanc	S	267.49	53.50	320.99
4	Parish Hall	11/04/2022	Current Account (14041453)	Parish Hall Project	Express Movers	S	1,360.00	272.00	1,632.00
5	External Consultancy	11/04/2022	Current Account (14041453)	Consultancy	NEDDC	S	534.27	106.85	641.12
6	External Consultancy	11/04/2022	Current Account (14041453)	Consultancy	Elysian Associates	S	1,910.00	382.00	2,292.00
7	Advertising	11/04/2022	Current Account (14041453)	Wings	Heron Publications	S	130.00	26.00	156.00
11	Deer Park Recreation Ground	11/04/2022	Current Account (14041453)	Grounds Maintenance	NEDDC	S	5,131.63	1,026.33	6,157.96
12	Deer Park Recreation Ground	11/04/2022	Current Account (14041453)	Grounds Maintenance	Shed Grounds Maintenanc	S	267.49	53.50	320.99
13	Deer Park Recreation Ground	12/04/2022	Current Account (14041453)	Grounds Maintenance	Paul Smart Agriculture ar	S	930.00	186.00	1,116.00
14	Parish Hall	12/04/2022	Current Account (14041453)	QS Services	Mascot Management	S	1,100.00	220.00	1,320.00
15	Grit and Waste Bins	12/04/2022	Current Account (14041453)	Bins	NEDDC	S	1,170.00	234.00	1,404.00
18	Adlington Recreation Ground	12/04/2022	Current Account (14041453)	Grounds Maintenance	RPH Surfacing	S	12,394.00	2,478.80	14,872.80
19	Grit and Waste Bins	12/04/2022	Current Account (14041453)	Bins	Fletchers Waste Manage	S			
16	Deer Park Recreation Ground	12/04/2022	Current Account (14041453)	Grounds Maintenance	Oxon Tree Care	E	4,550.00		4,550.00
17	Election Expenses	12/04/2022	Current Account (14041453)	Elections	NEDDC	E	13,411.40		13,411.40
22	IT (Telephone, Alarm and Wif	19/04/2022	Current Account (14041453)	Telephone	BT Group PLC	S	101.67	20.33	122.00
27	Bowling Green Facility	19/04/2022	Current Account (14041453)	Bowling Green Maintenanc	Mr D Robins	E	450.00		450.00
23	Bank Charges	21/04/2022	Current Account (14041453)	Bank Charges	RBS	E	14.70		14.70
24	Gas	21/04/2022	Current Account (14041453)	Gas	British Gas	E	681.27		681.27
25	Electricity	22/04/2022	Current Account (14041453)	Electricity	British Gas	E	429.01		429.01
26	External Consultancy	22/04/2022	Current Account (14041453)	HR Services	Personnel Advice & Soluti	S	100.00	20.00	120.00
20	IT and Stationery	25/04/2022	Current Account (14041453)	Office Consumables	Eurooffice Ltd	S	134.02	26.80	160.82
21	Parish Hall	26/04/2022	Current Account (14041453)	Parish Hall Project	Fletchers Waste Manage	S	280.00	56.00	336.00
Total							51,146.62	5,162.11	56,308.73

Budget

20220512-14 profiled budgets were noted.

The following queries in relation to the budget were noted.

The Clerk confirmed, following a query from Cllr Nelms, that Mascot will verify each stage payment claim made by HA Briddon. Mascot will provide the Council with a written statement instructing the Council to make each stage payment less any agreed retention monies upon receipt of the invoice from HA Briddon.

The Clerk provided clarification of the adjustments reported in the financial information submitted to Council, confirming that the adjustments were for goods and services received in the last financial year (21-22) and paid for in the current financial year (22-23). This ensures that the expense is recorded against the budget in the year it occurred (21-22) and not out of the budget in the current year (22-23).

Bank Reconciliation

20220512-15 The bank balances and bank reconciliation were approved and signed by the Chair.

Reports from Council committees, advisory groups and workshops.

20220512-16

16.1 Community Engagement Committee

NOTED: Report from the Chair of the Community and Engagement Committee.

16.2 Finance Committee

The Finance Committee have not met since the last Council meeting.

16.3 Premises and Facilities Committee

NOTED - report from the Chair of the Premises and Facilities Committee.

Proposals from Premises and Facilities Committee listed below:

16.3.1 DEFERED - Proposal that the goal post at Adlington is repainted and relocated to the hedge line, freeing up the rest of the ground was approved unanimously by the Council.

16.3.2 RESOLVED - Proposal that a survey of ash trees is completed at a cost of up to £1,000 was approved unanimously by the Council.

16.4 Standards and Governance Committee

The Standards and Governance Committee have not met since the last Council meeting.

Date of next meeting

20220512-17 The dates of the next meetings were confirmed as Thursday 9 June 2022 at 7:00pm.

The Chair thanked members for their attendance at the meeting.

The Chair closed the meeting at 9:45pm