

## Wingerworth Parish Council

### Minutes of meeting of Community Engagement Committee 21 March 2022

#### Present:

P	Councillor Anne Knyhynyckyj (Chair)	A	Councillor Pat Coleman
P	Councillor Gary Green	A	Councillor Mark Faulkner
P	Councillor Frank Adlington-Stringer	P	Councillor Ian Eames
		P	Charlotte Taylor (Clerk)

0 Members of the public, Pat Hollins from the Community Association sent apologies.

#### 1. Receive apologies for absence

There were no apologies for absence received from Cllrs Mark Faulkner and Pat Coleman.

#### 2. Minutes of previous meeting

The minutes of the previous meeting held on 21 February 2022 were approved.

#### 3. 2021 Events;

##### a. Queens Jubilee; 3 - 5 June 2022

The Chair reported that the flyers are being despatched. The competition rules will go out in the next edition of Wings.

ACTION: Anne to deliver flyers to schools to be sent home with children, and order 2-3 banners to use for ad hoc Council events with Council logo (to add specific details of events).

ACTION: Clerk to put a message on website and social media to ask for volunteers/interest in supporting a Picnic in the Park on the Jubilee weekend (check with NEDDC if any requests for street parties have been submitted).

ACTION: It was agreed to look at signage from A61, ribbon, games – the members of the Committee will visit local groups to ask for support on the day.

##### b. Village Fun Day; Saturday 18 June 2022

The Festival Committee have confirmed that the Fun Day in 2022 will take place on Saturday 18 June 2022. The theme is environmental.

Ideas included building a bug hotel in the Copse, and small bug bottles for children to take home. Provide information on the website on how to build with a QR code.

Provide information on Council events and a “suggestion” box and share what the Council have done from an environmentally friendly/ecological perspective.

ACTION: Collect scraps of things, crates, bricks, bottles, twigs and leaves etc.

ACTION: Anne to prepare paint a pebble activity.

#### 4. Communications with groups (Review notes from Community Groups meetings – next steps)

The date has been booked for 31 March 2022 from 6:30pm following the Annual Meeting of Electors.

ACTION: Clerk to invite the Chair and Secretary of each group to attend a meeting on 31 March 2022 to meet the new Community Engagement Committee and discuss plans for future events and the Committee can help them.

#### 5. Date and time of next meeting

Wednesday 27 April 2022 at 6:30pm.

#### 6. Agenda items for next meeting

Plans for activities in Hall; Friendship Group (Chesterfield Community Transport), Tea Dances on Sunday afternoons.

7. Review Terms of Reference for Community Engagement Committee.

The Committee Review meeting tasked the Committee to define remit, and what is viable to have achievable Terms of Reference; and act in a leadership role to work with groups in the village, and to facilitate the community to host village events. Committee to evolve and look to delegate more to community groups in the example of the Village Show Working Group.

Existing Terms of Reference:

1. PR and communications
2. Identify ways to increase community engagement (with groups, businesses and individuals)
3. Liaising with community clubs and groups (for example; FOWP, Wingerworth Tennis Club, Wingerworth Community Association)
4. Host/support and promote community events
5. Council services - remove
6. And maintain responsibility for Council Calendar of Events, with the events to become Working Groups

Updated Terms of Reference:

1. To liaise with the community and support new groups to meet the needs of residents and to address and champion current issues locally (mental health, isolation, carers support).
2. To develop engagement with working groups to facilitate leading on local events; hosting and organising (including developing youth engagement and provision).

PR/Marketing and Communications of the Council to be a separate responsibility (working group/officer).